

## RESEARCH AND ENTERPRISE

### Updates and Announcements from week commencing 16 December 2024

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#### Research News over the holiday period

This is the last edition of Research News for 2024. The fortnightly editions will resume from the week of 13th January 2025. Hopefully, everyone has a chance for a restful holiday break in the next few weeks.

Ngā mihi o te Kirihimete me te Tau Hou!



#### End of year cut off dates

Please refer [here](#) for information regarding deadlines for processing of contracts within Research and Enterprise, including Financial deadlines and the Scholarships office.

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#### Royal Society Te Apārangi Marsden Fund 2025 - NEW

The Royal Society Te Apārangi Marsden 2025 Expression of Interest [Guidelines for Fast-Start and Standard](#) applications are now available.

#### Important Dates:

**Draft Proposals to Research Advisor by 11th February 2025**

**Final Proposals to Research Advisor by 18th February 2025**

Applicants need to be registered on the Marsden portal to be able to access the application forms.

#### To register:

- If you want a Standard registration, please email your name and department to [research@otago.ac.nz](mailto:research@otago.ac.nz). (For UoW researchers, please contact Christine directly at [christine.groves@otago.ac.nz](mailto:christine.groves@otago.ac.nz)). The Research Office will register your details on the Marsden portal and email your personal logon details and instructions to you.
- If you want a Fast Start Registration, please contact your [Research Advisor](#) as you will need to provide confirmation that you are a permanent staff member or get HOD/PVC approval (a template will be provided by your Research Advisor) before you can be registered on the portal.

## Changes for 2025

There are a number of major changes this year, signalled in the guidelines. Please refer to page 4 on the [Guidelines for Fast-Start and Standard](#)

Marsden is aiming to hold a virtual roadshow or webinar in the New Year – format and time TBC

Marsden Fund Council Award guidelines and LaTeX proposal templates will be available next week from the Marsden Website.

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## Updated Costing and Consents Worksheet (CCW) - NEW

There will be an updated CCW to incorporate the latest salary increases and projections available on the [Research webpage](#) from **3pm this afternoon**.

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## New Research Administration System (RAS) - Updated

Implementation of the new Research Administration System (RAS) is now scheduled for the new year. [RAS](#) will eventually replace (amongst other things) the use of Costing and Consents Worksheets (CCWs) for budgeting and gaining research grant approvals.

Implementation will happen in two phases for the following users:

- **First Phase:** Research & Enterprise, Finance Advisory and those with responsibility for approvals (e.g. HoDs, Deans, PVCs).
- **Second Phase:** Researchers and Research Administration Support staff.

If you have any questions, please email [orisproject@otago.ac.nz](mailto:orisproject@otago.ac.nz)

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## MBIE Endeavour Fund 2025 Roadshows presentation link

The Endeavour 2025 Roadshow video recording and transcript, as well as the presentation slides, are uploaded to MBIE's website [here](#) for Research Programmes

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## Horizon Europe

If you want to learn more, please refer to this [document](#) for further information and the [Funding and Tenders Portal](#).

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## CrowdHelix Presentation Recording

The recording of the demonstration for [CrowdHelix](#) by Cais Jurgens (Head of Membership Development, CrowdHelix) can be found [here](#). Please contact Kosta Tabakakis ([Research Adviser](#), R & E) if you have difficulty accessing the recording.

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## Changes to the Heart Foundation research grant application and assessment process - **NEW**

The Heart Foundation are making changes to the research grant application and assessment process due to a significant increase in the number of applications they receive. These changes will apply to the 2025 rounds and include

- Shortened application window
- Introduction of a 2 stage process for Project Grant applications
- Updated criteria to assess applications for all applications except Travel Grants
- Increased limit for project grants

More information regarding these changes can be found on the [Heart Foundation FAQ page](#) and refer to the [Heart Foundation portal](#) for application guidelines. Refer to the funding calendar information for due dates.

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## Space Business @ Otago Newsletter

SpaceBusiness@Otago is a regular newsletter produced by the Research and Enterprise Team at the University of Otago (please see: <https://www.otago.ac.nz/research/index.html>), it is also a publication of Aero+Space South, the aerospace cluster in Otago/Southland thought-led by the team. It is designed to be a summary of interesting articles, links and updates on research and business opportunities in the wider New Zealand and global space sector. It is available to any student, any researcher, any other staff member at the University of Otago, please feel free to “opt in” by sending an email request to join the mailing list to [d.powell@otago.ac.nz](mailto:d.powell@otago.ac.nz) or [paul.foster-bell@otago.ac.nz](mailto:paul.foster-bell@otago.ac.nz)

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## Announcement of Catalyst Investment Plan 2024-2028 - **NEW**

The Minister of Science, Innovation and Technology has announced the Catalyst Fund Investment Plan 2024-2028, setting out the Catalyst Fund’s objectives and investment signals for the next four years. Read the plan [here](#)

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## MBIE – Catalyst: New Zealand – Singapore Leveraging AI for Healthy Ageing 2025 - **NEW**

Proposals are invited for New Zealand research organisations to work with Singapore research organisations to develop health related Artificial Intelligence (AI) solutions to support healthcare providers to deliver better health outcomes.

New Zealand and Singapore applicants must jointly develop a single proposal using the proposal template provided on the AISG website and submitted in the AISG Grant Management System (GMS) portal. The Singapore partner will be responsible for submitting the proposal. The New Zealand project team is required to confirm they have the agreement of their host institution before submitting their proposal. You will need to provide evidence of this agreement to your Singapore partner when they submit your joint proposal. Please refer to the Endorsement Form under Supporting Documents on the AISG website.

Proposal submission period opens 14 January 2025. Applicants submit their joint proposal through the AISG online portal by 17 March 2025 12:00pm (SGT) / 5:00pm (NZST)

Refer [here](#) for further information.

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## MacDiarmid Institute Discovery Scholarship Applications

Applications for the 2025 Discovery Scholarship programme are now open! The Discovery Scholarship programme supports Māori and Pacific Island students studying in the physical sciences, chemical/materials engineering, Māori sciences or sciences related to sustainable innovation.

The scholarships will pay university fees up to \$8,000 for the 2025 academic year, and a one-off cash award of up to \$3,000. The Institute welcomes applications from all Māori and Pacific Island students from all backgrounds and

abilities, studying throughout New Zealand, and will award a number of scholarships at each year of undergraduate study, Honours/PgDipSci, and Masters study.

See eligibility details and apply [here](#). Applications close at **5pm on 18 December 2024**.

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### World Data Systems Stewardship Award

The WDS Data Stewardship Award celebrates individuals who have significantly improved the quality, integrity, and accessibility of research data.

Ideal candidates are those who manage and/or curate data with exceptional care at all stages – from design to reuse – following legal, policy, and ethical guidelines.

Refer to the funding calendar below for further information and due dates

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### Universities New Zealand Te Pōkai Tara Critic and Conscience of Society Award 2025 – Closing Date 28 February 2025

New Zealand university academics who excel at keeping the public informed with their expert commentary could receive a \$50,000 grant. Click [here](#) for further information. To apply click [here](#)

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### AINSE Pathway Scholarship

Eligible students enrolled in an Honours degree (final year) OR a Masters Degree, at an AINSE Member University, for some period between 1st January 2025 and 31st March 2025 can apply for the [AINSE pathway scholarship](#).

The student’s research project must involve the use of ANSTO facilities, or the analysis of data previously collected from ANSTO facilities, in collaboration with an ANSTO staff member.

Applications are open and close 15 March 2025.

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### Cancer Society: In Pursuit 2025 Cancer Research and Innovation Conference

6-7 March 2025

Te Pae Conference Centre | Christchurch

This inaugural event will bring together leading researchers, healthcare professionals, and innovators to explore cutting-edge research, innovative approaches, and collaborative efforts to combat cancer.

[See the conference website](#) for more information and to register.

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### Fulbright New Zealand

Fulbright NZ offers a variety of awards throughout the year, some of these awards are in conjunction with Ngā Pae o te Māramatanga. Awards will be advertised below in due course. Professor Phil Bremer is the Fulbright New Zealand Campus Advisor for the University of Otago; should you wish to seek further information please find Phil’s contact details [here](#).

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## FUNDING OPPORTUNITIES from Week Commencing 16 December 2024

- TYPE** AF Awards and Fellowships
- RE Research projects and Equipment grants

**TC** Funding for Travel and Conferences (attendance/registration)

**Oth** Other grants (including research support for proposal development, dissemination of findings through hui or stakeholder meetings, running conferences/workshops, etc)

**ONLINE APPLICATIONS** Where applications are to be submitted through an online portal, please note that a signed CCW still needs to be submitted to your Research Advisor by the due date detailed below.

### DUE DATE (Internal Deadline):

Deadline, for **Dunedin Researchers**, for the final signed hard copies of the Application and Costings and Consents Worksheet (CCW) to be received by your Research Advisor. Register your interest in a fund with your Research Advisor, who can assist you in the development of these documents, in the weeks **prior** to the DUE DATE.

**University of Otago, Christchurch Researchers:** To confirm your 'Due Date' please contact

EJ Sinclair, Research Advisor, University of Otago, Christchurch - [ej.sinclair@otago.ac.nz](mailto:ej.sinclair@otago.ac.nz)

Suzanne Benjes, Research Advisor, University of Otago, Christchurch – [suzanne.benjes@otago.ac.nz](mailto:suzanne.benjes@otago.ac.nz)

Ian Cooke, Research Advisor, University of Otago, Christchurch - [ian.cooke@otago.ac.nz](mailto:ian.cooke@otago.ac.nz)

Kosta Tabakakis, Research Advisor, University of Otago, Christchurch – Medicine Department

[re.research.uoc@otago.ac.nz](mailto:re.research.uoc@otago.ac.nz) (Please note Kosta is working remotely based in the UK time zone. Hence

correspondence from Kosta will be outside the normal NZ working hours. Hours (NZ time): approx. 8pm-4am

**University of Otago, Wellington Researchers:** to confirm your 'Due Date' please contact

Christine Groves, Research Advisor, University of Otago, Wellington - [christine.groves@otago.ac.nz](mailto:christine.groves@otago.ac.nz)

Nina Barton, Research Advisor, University of Otago, Wellington – [nina.barton@otago.ac.nz](mailto:nina.barton@otago.ac.nz)

Please note, internal due date advertised below may differ for University of Otago, Wellington, and University of Otago Christchurch researchers. Please liaise with your respective Research Advisors for further clarification.

NEW	TYPE	FUNDING BODY	FUNDING OPPORTUNITY	INTERNAL DUE DATE
	AF	<a href="#">World Data System</a>	Data Stewardship Award	9-Jan-2025
	AF	<a href="#">Pūtahi Manawa – Healthy Hearts for Aotearoa New Zealand</a>	<ul style="list-style-type: none"> <li>• HHANZ Pacific Postgraduate Scholarship</li> <li>• HHANZ Māori Postgraduate Scholarship</li> </ul>	10-Jan-2025
	RE	<a href="#">Cancer Society of New Zealand Inc</a>	Research Grants – Expression of Interest <b>Please contact your <a href="#">Research Advisor</a> if you wish to apply</b>	13-Feb-2025
	AF	<a href="#">Cancer Society of New Zealand Inc</a>	Post-Doctoral Fellowships – Expression of Interest <b>Please contact your <a href="#">Research Advisor</a> if you wish to apply</b>	13-Feb-2025
<b>NEW</b>	TC	<a href="#">Leukaemia and Blood Cancer New Zealand</a>	Travel Grant	13-Feb-2025

NEW	TYPE	FUNDING BODY	FUNDING OPPORTUNITY	INTERNAL DUE DATE
	RE	<a href="#">New Zealand Lottery Grants Board</a>	Lottery Environment and Heritage	18-Feb-2025
NEW	RE	<a href="#">Royal Society of New Zealand</a>	Marsden Fund – Expressions of Interest Standard and Fast-Start Grants NB: Draft proposal to Research Advisor by 11 Feb 2025 Final proposal to Research Advisor by 18 Feb 2025	18-Feb-2025
NEW Guidelines not yet available	RE	<a href="#">Royal Society of New Zealand</a>	Marsden Fund Council Award	18-Feb-2025
NEW	RE	<a href="#">Ministry of Business, Innovation and Employment</a>	Catalyst: New Zealand – Singapore Biotech in Future Food Research Programme	20-Feb-2025
NEW	RE	Maurice and Phyllis Paykel Trust	<a href="#">Project/Equipment</a>	21-Feb-2025
NEW	TC	Maurice and Phyllis Paykel Trust	<ul style="list-style-type: none"> <li><a href="#">Travel</a></li> <li><a href="#">Conference Support</a></li> </ul>	21-Feb-2025
NEW	RE	<a href="#">Royal Australian and New Zealand College of Obstetricians and Gynaecologists</a>	Mercia Barnes Trust – Research Grant	28-Feb-2025
NEW	RE	<a href="#">National Heart Foundation of NZ</a>	<ul style="list-style-type: none"> <li>Project Grants – Expression of Interest</li> <li>Small Project Grant</li> <li>Grant-in-Aid</li> </ul> <b>Rounds open 6 January 2025</b>	6-Mar-2025
NEW	AF	<a href="#">National Heart Foundation of NZ</a>	<ul style="list-style-type: none"> <li>Overseas Training and Research Fellowships</li> <li>A.H Couch Trust Heart Foundation Scholarship</li> <li>Māori Fellowships</li> <li>Pacific Research Fellowships</li> <li>Nurse Practitioner Training Fellowship</li> <li>Postgraduate Scholarship</li> <li>Research Fellowship</li> <li>Senior Fellowships</li> </ul> <b>Rounds open 6 January 2025</b>	6-Mar-2025

NEW	TYPE	FUNDING BODY	FUNDING OPPORTUNITY	INTERNAL DUE DATE
NEW	TC	<a href="#">National Heart Foundation of NZ</a>	Travel Grant Round opens 6 January 2025	6-Mar-2025
NEW	RE	<a href="#">Human Frontier Science Program Organisation</a>	<ul style="list-style-type: none"> <li>• Program</li> <li>• Early Career</li> </ul> <i>Initiation of appln on portal due by 18 March 2025</i>	19-Mar-2025

### Recurring Funding Opportunities

NEW	TYPE	FUNDING BODY	FUNDING OPPORTUNITY	DUE DATE
	RE	<a href="#">AGMARDT</a>	Various Research Grants, Scholarships & Fellowships	<b>Anytime</b> (please note closing dates align to monthly meetings)
	AF	<a href="#">Alexander von Humboldt Foundation</a>	Humboldt Research Fellowship for: Postdoctoral & Experienced Researchers (For travel to Germany and research based there)	<b>Anytime</b> (please note some awards do have closing dates)
	RE	<a href="#">Breast Cancer Foundation NZ</a>	RES Research Grant (This is for ad hoc time-dependent opportunities such as supporting clinical trials)	<b>Anytime</b> Contact your Research Advisor or funder
	RE	<a href="#">CMDT &amp; MedTech Research Network</a>	Research Acceleration Programme – Stage 1 (Collaboration and Ideation Fund)	<b>Anytime</b> (Proposals reviewed every 2 months) <b>External closing dates</b>
	Oth	<a href="#">NZ Lottery Grants Board</a>	Lottery Minister's Discretionary Fund	<b>Anytime</b>
	TC	<a href="#">Neurological Foundation of New Zealand</a>	Travel Grants	<b>Anytime</b>
	RE	<a href="#">Rule Foundation</a>	Research Grants	<b>Anytime</b>

NEW	TYPE	FUNDING BODY	FUNDING OPPORTUNITY	DUE DATE
	RE	<a href="#">Southland Medical Foundation</a>	Research Grants	Anytime
	RE	<a href="#">Science and Engineering Research Board India</a>	Visiting Advanced Joint Research Faculty Scheme (VAJRA) <i>(Adjunct/visiting faculty positions in Indian Institutions)</i>	Anytime (Considered twice a year in January & July)
	RE	<a href="#">The Association of Commonwealth Universities</a>	Various Opportunities	As indicated on ACU grant Calendar
	RE	<a href="#">United States Office of Naval Research Funding</a>	United States Office of Naval Research Funding	Anytime – initial paragraph

If you have any queries or would like further information regarding any of these Funding Opportunities, **please contact your Research Advisor**. Our contact details are available on the Research and Enterprise [Website](#).

### Research News and Upcoming Funding Opportunities

If you would like the Research Opportunities emailed out to you fortnightly, you can join the **ResearchInfo** List. To subscribe, please email [research@otago.ac.nz](mailto:research@otago.ac.nz), with subject line: 'Subscribe to Research News' and we will add your email address to the Research News mailing list.

## GENERAL INFORMATION REGARDING RESEARCH FUNDING AT OTAGO

### When you need to contact us

Staff are reminded that **every application for external research funding must come through Research and Enterprise, via your Research Advisor**. If you are not sure, please call and we will be able to advise you. All grant applications and proposals should be submitted by academic staff. Please inform your Research Advisor if you intend to apply as Principal Investigator for *any* contestable funding, whether advertised here or not, at the beginning of the development of your application. The same situation exists if you have been approached by researchers at another institution/organisation to collaborate on a funding proposal where Otago is not the lead institution and/or is not submitting the proposal.

### Costings and Consents Worksheet – Please use the latest version on website

A UoO Costings and Consents Worksheet (CCW) is required for all applications, signed by the applicant, their Head of Department/Resource Centre and their Dean/PVC, in accordance with University policy on externally funded research. You can download the latest version of our CCW [here](#). For advice on the use of the CCW to develop costings for your project, please contact your [Research Advisor](#).

### Requirement for Field of Research (FOR) and Socio-Economic Objective (SEO) codes

It is now a requirement that Universities report to the Ministry of Business, Innovation and Employment on FOR and SEO codes for all research and commercial projects. These codes must be entered in the relevant section of the costing and consent worksheet. A maximum of three codes can be selected for each category and percentages



should be in blocks of 10. A full list of the codes is included in the electronic version of the ccw. Please talk to your Research Advisor or Business Development Manager if you have any queries regarding these.

The **UoO Policy Document on Externally Funded Research**, which outlines both the need for and the usage of the CCW, can be viewed [here](#).

### **Panui Rangahau Māori – Māori Research Consultation**

This message clarifies that The Ngāi Tahu Research Consultation Committee is not being disestablished. The University is providing new roles alongside existing support through the Research and Enterprise Office which will support researchers in developing your research ideas.

As many may be aware the Ngāi Tahu Research Consultation Committee (NTRCC) is experiencing significant delay due to continuing support staff shortages. Unfortunately, this has yet to be resolved.

The recommended course of action for researchers is to continue to submit to NTRCC as usual. Working within your divisions and department, work with your [Research Advisors](#) (who are there to help) to develop your Vision Mātauranga Policy statements and progress developing your ideas toward ethics approval. Document your thoughts regarding VM, relevance to Māori, and pathways to impact on society, this is all valuable thinking even in early stages.

Your [Research Advisors](#) will be able to provide support in the first instance or may choose to escalate if necessary.

Please note for Christchurch researchers the Māori Health Advancement Programme for researchers at UOC has two components:

- a professional development programme and
- a new research review process

For all information about how to complete the professional development programme and complete the research review process please head to this page:

<https://www.otago.ac.nz/christchurch/services/researchoffice/maoriconsultation>

For any queries or pātai please email the Kaitohutohu Rangahau Māori/Māori Research Advisor at:

[maorihealthadvancement.uoc@otago.ac.nz](mailto:maorihealthadvancement.uoc@otago.ac.nz)

### **Ethics and Regulatory Consents - Updated**

The University requires that any research involving human participants and/or animals is conducted in accordance with the highest ethical standards. Where appropriate, compliance includes ethical approval from the relevant ethics committee. Please refer to our [Ethics and Regulatory Consents](#) webpage for further information.

#### **Human Ethics applications and assessment via Conduit**

All applications for Human Ethics consents and amendments (Health, Minimal Risk Health Research (MRHR), Category A Non-Health, Category B Low Risk Non-Health) must now be made via Conduit. This system replaces all previous methods of applying for Human Ethical consents. Note that applications for Animal Use protocols will remain via IARMS.

You can access the web-based system via [this link](#) and then use your Otago University log in and password.

You can find recorded online training sessions, further resources and more information about Conduit on this SharePoint site: <https://otagouni.sharepoint.com/sites/Conduit/SitePages/training-home.aspx>

Staff at the Research Integrity Office (who manage the Human Ethics application process) are happy to talk through questions or queries you may have about ethics applications. Please contact them on [humanethics@otago.ac.nz](mailto:humanethics@otago.ac.nz) or via 03 479 8256

## Checklist for submitting grant proposals

Remember to include:

- **Copy of the application** (*signed by applicant, and HoD/Dean if requested by funder*)
- **University of Otago Costing & Consents Worksheet (CCW)** (*signed by applicant, HoD and Dean/PVC*)
- **Evidence of Māori Research Consultation**
- **Ethical / Regulatory approvals** (*if required and already approved*)

Research and Enterprise then obtains the authorised signature of the University for you (**if required**), copies the application, and sends it to the funding body by the due date.

## Contact Details for the Research Advisor Team

For further information, advice, and assistance regarding anything to do with contestable research funding, please contact the [Research Advisor](#) for your Division/Department:

## Contact Details for General Enquiries

**Dunedin Research Office:** [research@otago.ac.nz](mailto:research@otago.ac.nz)

Fiona Seaton (Research Committee) – ph (03) 479 5967

Sharon Helm – ph (03) 479 8448

Nikki Shaw – ph (03) 479 5294

Sarah-Jane Robertson – ph (03) 479 9093

Melanie Adams – ph (03) 479 8468

Tegan Ferrier – ph (03) 479 8438

Laura Childs – ph (03) 556 8489

Ondine Godtschalk – ph (03) 556 5541

**Christchurch Research Office:**

Sarah-Jane Best - 03 364 1133

**Wellington Research Office:**

Beck O'Shaughnessy – ph (04) 918 6552

## Administrative Details

### Extension and Closure of Research Accounts – Notice to all Departments

**Extensions** - All requests for an extension should be done before the end date of the contract. Researchers will need to contact their Research Advisor or Business Development Manager in the first instance. This process replaces all previous notifications by Research and Enterprise. Research Finance Administrators, Research and Enterprise - Email: [research.finance@otago.ac.nz](mailto:research.finance@otago.ac.nz)

**Closures** - In order to help speed up the closure process of Research Projects, Research and Enterprise has provided a copy of the “Research Project Closure form” at [link](#). This form can also be found on F1 under the chart enquiry screen.

Finance Associates in each department need to download and complete this form for each account that is to be closed and save it down into the relevant CLOSURE FORMS folder accordance with the instructions issued by Research Finance. Research Finance will action any journals for surpluses or deficits and organise credit notes for the return of surplus funds where applicable. Research Finance will also close the accounts in REDs and Finance One.

### Closure Form for Internally Funded Research Grants:

A form has been created and placed on the Research and Enterprise webpage - [link](#)

The sole purpose of this form is to instigate the closure and repayment of overspends within Internally Funded Research Grants (R accounts - University of Otago Research Committee funded grants).

### **University of Otago Bridging Scheme Register and Continuation of Research Achievement Grant (CRAG) for External-Grant-Funded Research-Only Staff**

University of Otago Research Committee has introduced a **Bridging Scheme** to provide a mechanism to protect the continued contributions of Research-Only Principal Investigators. Further information regarding application for membership can be found [here](#).

The **Continuation of Research Achievement Grant (CRAG)** has also been introduced to support highly productive research leaders within the University in the event of significant grant failure. It is linked to the Bridging Scheme (see above) but also applies to academic staff with confirmed appointments. Application Forms and Guidelines can be found [here](#).

### **Accounts Receivable Account Application Form (Research Funder):**

The current Accounts Receivable Account Application Form (Research Funder) can be downloaded [here](#)