

University of Otago Council

Venue - Council Chamber, First Floor, Clocktower Building



09 July 2024 01:00 PM - 05:00 PM

Agenda Topic	Presenter	Page
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Council Briefings These will take place prior to the meeting and include a Council only session.		
Opening Karakia		
Part 1 - Open Committee		
1. Disclosure of Interests To receive the current Register of Interests for members of the University of Otago Council. Members are referred to Section 10 of the Council's Standing Orders relating to Disclosure of Interests and reminded to advise of any conflicts that might arise in relation to any items on this agenda.	Information	3
2. University Council Minutes To confirm Part 1 of the Minutes of the meeting of the University Council held on 11 June 2024.	Confirmation	6
3. Communications from the Senate To receive Communications from the Senate, dated 26 June 2024 and to consider the recommendations relating to academic proposals, scholarships and prizes.	Decision	12
4. Finance and Budget		15
4.1 Minutes To receive Part 1 of the Minutes of the meeting of the Finance and Budget Committee held on 18 April 2024.	Information	15
4.2 Financial Review Part 1 To receive a Financial Review Part 1 for the period ended 31 May 2024.	Information	17
5. Capital Development		35
5.1 Minutes To receive Part 1 of the Minutes of the meeting of the Capital Development Committee held on 23 April 2024.	Information	35
5.2 Capital Projects Report To receive a Campus Development and ITS Portfolio Report, dated 17 June 2024.	Information	37
6. Audit and Risk		41
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7.	Health and Safety		44
	7.1	Minutes	Information 44
		To receive Part 1 of the Minutes of the meeting of the Health and Safety Committee held on 22 March 2024.	
8.	People and Culture Committee		46
	8.1	Minutes	Information 46
		To receive Part 1 of the Minutes of the meeting of the People and Culture Committee held on 8 March 2024 and on 14 June 2024.	
9.	Council Membership	Information	50
	To note updates on Council membership.		
10.	Vice-Chancellor's Business		51
	10.1	Vice-Chancellor's Report	Information 51
		To receive a report from the Vice-Chancellor, dated 3 July 2024.	
	10.2	Emeritus Professor	Decision 56
		To ratify the decision made by the University Council by email resolution in June to award the title of Emeritus Professor to David Baxter (School of Physiotherapy), Philip Nel (Politics Programme), Stuart Young (Theatre Programme) and Daphne Lee (Department of Geology).	
11.	Exclusion of the Public	Decision	57
	To approve a motion under Section 48 of the Local Government Official Information and Meetings Act 1987, that the public be excluded from the specified parts of the proceedings of this meeting.		

**UNIVERSITY OF OTAGO COUNCIL
REGISTER OF INTERESTS**

(As disclosed on appointment to the Council and updated as necessary)

All University of Otago Council members are Trustees of The Hocken Collection.

Professor Ralph W Adler

Entity	Nature of Interest
University of Otago	Employee
Adler Family Foundation	Trustee
Dunedin Community Accounting	Trustee

Frazer B Barton

Entity	Nature of Interest
ALC Trustees No 1 Limited	Director / Shareholder
Anderson Lloyd Shareholding Company Limited	Director / Partner / Shareholder
Anderson Lloyd Partnership	Partner
Anderson Lloyd Trustee Company Limited	Director / Shareholder
Anderson Lloyd Trustee Company (2011) Limited	Director / Shareholder
Anderson Lloyd Trustee Company (2013) Limited	Director / Shareholder
Anderson Lloyd Trustee Company (No. 2) Limited	Director / Shareholder
Anderson Lloyd Trustee Company (No.3) Limited	Director / Shareholder
Calvert & Co Trustees Limited	Director / Shareholder
Naseby Development Trust	Trustee
New Zealand Law Society / Te Kāhui Ture o Aotearoa	President and Board Member
New Zealand Law Society / Te Kāhui Ture o Aotearoa – CLE Ltd (Continuing Legal Education)	Director
Otago Law Practitioners Benevolent Fund	Trustee
TCP Holdings Limited	Director / Shareholder
University of Otago Foundation Trust	Trustee

Brendan J Boyle

Entity	Nature of Interest
Brendan Boyle Limited	Director / Shareholder
Fairway Resolution Holdings Limited	Director
Fairway Resolution Limited	Director

Mark Brunton

Entity	Nature of Interest
University of Otago	Employee
Edgar Diabetes and Obesity Research Centre	Board Member

Hon Clare E Curran

Entity	Nature of Interest
Curran Consultants Ltd	Director / Shareholder
Life Matters Suicide Prevention Trust	General Manager
Ōtākau Mental Health and Addictions Network	Chair
The Network for Learning Ltd	Director
The Network for Learning Board – HR and Remuneration Committee	Chair

1 July 2024

**UNIVERSITY OF OTAGO COUNCIL
REGISTER OF INTERESTS**

Suzanne L Ellison

Entity	Nature of Interest
Kati Huirapa Runaka ki Puketeraki	Runaka Manager
Karitane Māori Tours Limited	Director

Stephen J Higgs

Entity	Nature of Interest
BPAC NZ Limited	Director
GMC LP Management Limited	Director
Mitern Limited	Director / Shareholder
Nexus Global Ltd	Director
New Zealand Formulary Ltd	Director
Otago Federated Farmers Charitable Trust	Trustee
Otago Federated Farmers Trust	Trustee
Polson Higgs Wealth Management Limited	Director
South Link Education Trust	Trustee
University of Otago Foundation Trust	Trustee
University of Otago Holdings Limited	Director
Vetlife Limited	Director
Comhla Vet Ltd	Director

Patricia (Trish) A Oakley

Entity	Nature of Interest
Forsyth Barr Limited	Employee / Shareholder
Financial Services Council - Investment and KiwiSaver Committee	Co-Chair
Institute of Directors NZ - Board	Director
Institute of Directors NZ – National Council	Vice President
Institute of Directors NZ – Otago Southland Branch	Committee Chair
New Zealand Lotteries Commission - Board	Member
Global Women	Member
The Food Club Limited	Shareholder
University of Otago Holdings Limited	Director

UNIVERSITY OF OTAGO COUNCIL
REGISTER OF INTERESTS

Hon Grant M Robertson

Entity	Nature of Interest
University of Otago	Employee
University of Otago Foundation Trust	Ex officio Trustee
University of Otago Holdings Limited	Ex officio Director
NZ Vice-Chancellors' Committee (Universities NZ)	Committee Member
KMKT Trust (Family Trust)	Non-beneficial Trustee

Keegan L Wells

Entity	Nature of Interest
Otago University Students' Association	President
NZ Union of Students' Associations	Ex officio Board Member; Council Member

Malcolm A Wong

Entity	Nature of Interest
Aylesbury Investments Limited	Director / Shareholder
Chinese Poll Tax Heritage Trust	Trustee
CNW Trustees (2007) Limited	Director / Shareholder
CNW Trustees (2017) Limited	Director / Shareholder
CNW Trustees (2020) Limited	Director / Shareholder
CNW Trustees Limited	Director / Shareholder
Cook North & Wong Limited	Director / Shareholder
Dornoch Dunedin Investments Limited	Shareholder (Trustee)
Dunedin Casinos Charitable Trust	Trustee (Advisory)
Dunedin Chinese Gardens Trust	Trustee (Chairman)
Kotahitaka Trust Board	Trustee
Nasico Limited	Shareholder
Palmer Oliver Holdings Limited	Shareholder
Sun Gum Saan Limited	Director
P M Yelavich Anaesthetics Limited	Shareholder
Technology Holdings Limited	Shareholder
Wychwood Holdings Limited	Shareholder



Minutes of a meeting of the University Council

11 June 2024

Present	The Chancellor, (in the Chair), the Pro-Chancellor, the Vice-Chancellor (Acting), Professor R W Adler, Mr B J Boyle, Mr M Brunton, Hon C E Curran, Ms S L Ellison, Ms K L Wells and Mr M A Wong
Apology	Mr F B Barton
In attendance	<p>The Deputy Vice-Chancellor (Academic) the Deputy Vice-Chancellor (External Engagement) (Interim), the Deputy Vice-Chancellor (Māori), the Deputy Vice-Chancellor (Research and Enterprise), the Chief Financial Officer (by video conference) the Chief Operating Officer, the Director of Strategy, Analytics and Reporting, the Registrar and Secretary to Council and the Deputy Secretary to Council</p> <p>Ms C Gallop, Dr J Oranje (Item 11) and Mr C Hale (Item 12)</p>
Acknowledgment	On behalf of the Council, the Chancellor acknowledged the staff at the University of Otago Christchurch Campus and thanked them for their hospitality for today's Council Site Visit and Council Meeting.

Part 1: Open Committee

Opening Karakia led by Hon C E Curran

1. Disclosure of Interests and Register of Interests

The Council received the current Register of Interests for members of the University of Otago Council, and the Chancellor reminded members to declare any changes to the Deputy Secretary to the Council.

2. University Council Minutes

Part 1 of the Minutes of the meeting of the Council held on 17 May 2024 were confirmed.

3. Communications from the Senate

The Council received Communications from the Senate, dated 29 May 2024 and

APPROVED the following recommendations:

i) Academic Proposal

- To delete the Supplementary Nutritional Science and Nutrition Communication minor subjects.
- To delete the Graduate Certificate in Teacher Development (GradCertTchrDev), including the deletion of EDUT papers.
- To delete the Marine Environmental Science subject for the Master of Applied Science (MAppSc).
- To delete the Master of Science Communication (MSciComm) and Science Communication minor subject, including the deletion of the following papers:
 - o SCOM 109 Communicating Science: an Introduction
 - o SCOM 301 Engaging the Public with Science
 - o SCOM 402 The Craft of Storytelling
 - o SCOM 403 Science and Creative Non-Fiction Writing
 - o SCOM 404 Science Communication Internship
 - o SCOM 406 Science Communication Strategies and Resources
 - o SCOM 407 Digital Design for Factual Communication
 - o SCOM 408 Critical and Creative Thinking
 - o SCOM 409 Introduction to Science Communication
 - o SCOM 412 The Techniques of Natural History and Science Filmmaking
 - o SCOM 413 Digital Production for Science Communication
 - o SCOM 415 Documentary Film and Media
 - o SCOM 427 The Essay: Creative Non-Fiction
 - o SCOM 495 Thesis Preparation and Proposal

and

ii) Scholarships and Prizes

New scholarship

- Jan Riddell Memorial Scholarship

Disestablished prize

- The ANZCA Music Prize

NOTED that the actions stipulated by Senate on the Privacy Policy and Privacy Statement have now been completed.

4. Finance and Budget

4.1 Financial Review Part 1

The Council received a Financial Review Part 1 report for the period ended 30 April 2024 from the Chief Financial Officer and

NOTED the operating surplus for the period ended 30 April 2024 was \$164.9 million, which was \$7.7 million higher than the budgeted surplus of \$157.2 million.

Mr Trott commented on the forecast deficit. He also noted that liquidity continues to be strong, borrowing recommenced in April which in conjunction with current cash reserves, ensures sufficient funds to meet expenditure on major projects over the coming months.

5. Council Retirements and Appointment

The Council noted the following:

Retirements from Council

Mr M R Dippie (Council Appointee – since 1 January 2016) on 12 May 2024.

Professor H D Nicholson (Vice-Chancellor, Acting) who steps down this role on 30 June 2024.

Appointment

Hon G Robertson, Vice-Chancellor (Elect) effective 1 July 2024.

6. Vice-Chancellor's Business

6.1 Vice-Chancellor's Report

The Council received a report from the Vice-Chancellor (Acting), dated 31 May 2024 covering topical issues, divisional updates, volunteering and social impact, upcoming events, awards, and recognition.

The Vice-Chancellor (Acting) highlighted the recent Health Research Council Funding, the appointment of Professor J Palmer as Deputy Vice-Chancellor, External Engagement from 1 August 2024, the Pathway/Te Huarahi and English Language Centre/Te Puna o te Ki shift to the Otago Business School, Te Kura Pakihi and Professor C Rodger's work with Transpower. The Vice-Chancellor (Acting) further noted the alumni achievements of Mr H Prince and Mr S Aslam as well as the recent success of the University's rowing team in China.

7. Chancellor's Business

7.1 Emeritus Professors

The Council

RATIFIED its decision, made via email resolution in June 2024, to award the title of Emeritus Professor to H D Nicholson, Vice-Chancellor (Acting).

The Council noted that this was a unanimous decision.

TRIBUTE The Chancellor paid tribute to the outgoing Vice-Chancellor, Acting, Professor H Nicholson, thanking her for her leadership of the University of Otago over the last number of years. On behalf of the University Council, he wished Professor Nicholson all the best for the next phase of her life.

8. Exclusion of the Public

The Council

APPROVED a motion, under Section 48 of the Local Government Official Information and Meetings Act 1987, that the public be excluded from the remaining parts of the proceedings of the meeting as appended to the Minutes.

8. Exclusion of the Public

The Chancellor moved that the public be excluded from the whole of the proceeding of this meeting/the following parts of the proceedings of this meeting, namely, —

- Item 9 Pt 2 of the Minutes of the meeting of the University Council held on 17 May 2024
- Item 10 University Council Work Plan 2024 and Action Follow-Register
- Item 11 Pastoral Care Code Attestation for 2023
- Item 12 Whakamana Pae Tata Progress Report
- Item 13 Vice-Chancellor's Report
- Item 14 Finance and Budget – Treasury Management Policy and Schedule of Financial Delegations
- Item 15 Health and Safety Report
- Item 16 Council Information Pack which includes Communications from the Senate – matters for noting, Tuakiritaka Project Update, University Advisory Group, Pre-liminary Financial Review, Financial Review Part 2, Treasury Report and Council Membership 2024.
- Item 17 Council Only Business

Late Papers including Financial Taskforce Report, Student Recruitment Activity Update and 2024 Domestic No Shows Report

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows: -

General Subject	Reason for passing this resolution	Ground under Section 48(1)(a) for the passing of this resolution
Items 9 - 17 Confidential Minutes and Reports	Good reason for withholding information under the Official Information Act	Section 48(1)(a)(ii)

This resolution is made in reliance on Section 48(1)(a)(ii) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Sections 6,7 and/or 9 of the Official Information Act 1982 (except Section 9(2)(g)(i)) as the case may require. The interests which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows (all references are to Section 9 of the Official Information Act):

Item 9	Pt 2 of the Minutes of the meeting of the University Council held on 17 May 2024	ss 9(2)(a), (i), and (k)
Item 10	University Council Work Plan and Action Follow-Register	ss 9(2)(i) and (k)
Item 11	Pastoral Care Code Attestation 2023	ss 9(2)(i) and (k)
Item 12	Whakamana Pae Tata Progress Report	ss 9(2)(i) and (k)
Item 13	Vice-Chancellor's Report	ss 9(2)(i) and (k)
Item 14	Finance and Budget – Treasury Management Policy and Schedule of Financial Delegations	ss 9(2)(i) and (k)
Item 15	Health and Safety Report – April 2024	ss 9(2)(a), (ba) and (c)
Item 16	Council Information Pack which includes Communications from the Senate – matters for noting, Tuakiritaka Project Update, University Advisory Group, Pre-liminary Financial Review, Financial Review Part 2, Treasury Report and Council Membership 2024.	ss 9(2)(i), (j) and (k)

Item 17	Council Only Business	ss 9(2)(a), (i), (j) and (k)
Late Papers	Financial Taskforce Report, Student Recruitment Activity Update and 2024 Domestic No Shows Report	ss 9(2)(i) and (k)

AND THAT for Items 1 – 16 including late papers- Professors S Brock, R Blaikie, J Ruru, Mr S Willis, Mr D Thomson, Mr B Trott, Mr H Paul, for Item 11 – Ms C Gallop and Dr J Oranje and for Item 12 – Mr C Hale be permitted to remain at this meeting after the public has been excluded because of their knowledge of the matters to be discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because it relates to aspects of the administration and/or knowledge of specific capital projects of the University of Otago for which these people are responsible. The Registrar and Secretary to the Council, the Deputy Secretary to the Council and Assistant to the Secretary to the Council is also permitted to remain at the meeting for Items 1-16 to provide secretarial support and advice.



**COMMUNICATIONS FROM THE SENATE
26 June 2024**

The Senate recommends for approval:

Academic Proposals

The following academic proposals, to be notified to the Committee on University Academic Programmes:

- To delete the Nursing (Advanced Mental Health) endorsement for the Postgraduate Certificate in Health Sciences (PGCertHealSc), including the deletion of the following paper:
 - NURS 404 Advanced Mental Health Nursing Practice
- To delete the Buddhist Studies endorsement for the Diploma for Graduates (DipGrad).

Scholarships and Prizes

The following new scholarship, as outlined in a manatu from the Scholarships and Prizes Committee dated 14 June 2024 (attached):

New scholarship

- The John Steele Memorial Music Entrance Scholarship



Manatu

Ki a:	The Senate
Nā:	Scholarships and Prizes Committee
Te rā:	14 June 2024
Re:	New Undergraduate Entrance Scholarship Proposal

Preamble

The recommendation of the Senate is sought for the following new scholarship to proceed to the University Council for approval.

NEW SCHOLARSHIP

- **The John Steele Memorial Music Entrance Scholarship**
- **Department:** School of Performing Arts
- **Value:** \$5,000 with a one-year tenure
- **Background:** Established in 2024 from funds bequeathed to the University by Professor John Steele, a former long serving member of the Music Department known for his world-renowned research on early Western art music, this scholarship provides financial support to students to study undergraduate music at the University of Otago | Ōtākou Whakaihu Waka.
- **Recommended by:**
 - Professor Anthony Ritchie, Head of the School of Performing Arts
 - Professor Jessica Palmer, Pro-Vice-Chancellor, Division of Humanities.

Proposed Regulations

The John Steele Memorial Music Entrance Scholarship

Established in 2024 from funds bequeathed to the University by Professor John Steele, a former long serving member of the Music Department known for his world-renowned research on early Western art music, this scholarship provides financial support to students to study undergraduate music at the University of Otago | Ōtākou Whakaihu Waka.

Application Process

Every applicant must submit an Entrance Scholarship application through the University's student management system (eVision) by 15 August in the year prior to enrolment. If no suitable applicant is found the due date of submission of applications may be extended.

Applications will be open to students who are normally eligible for the University of Otago | Ōtākou Whakaihu Waka Performance Scholarships. To be considered for this scholarship, applicants are advised to complete the Performance section in the Entrance Scholarship application and reference their achievements and works in the statements they provide.

Selection Process

The selection panel, consisting of the Head of the School of Performing Arts, the Manager of Undergraduate Entrance Scholarships, in consultation with staff from the School of Performing Arts, or their nominees, shall consider the following factors in awarding the scholarship:

- Academic ability (a minimum of NCEA Level 2 awarded with merit, or equivalent, is normally required for consideration).
- Demonstratable ability in music (including performance, composition/song writing, music production, music studies)
- Potential and motivation to succeed at university.
- Intention to enrol into the Bachelor of Music programme.

Financial arrangements

- The value of the scholarship is \$5,000 with a one-year tenure.
- For those accepting a place in a Residential College, or University Flat, the scholarship will be paid as a contribution to accommodation fees.
- For those living in the local community (boarding, flatting, or living at home), it will normally comprise of a payment, firstly towards tuition and student services fees, if applicable, then as a monthly stipend or lump sum.

Scholarship terms and conditions

In addition to the standard Undergraduate Entrance Scholarship terms and conditions the following provisions apply:

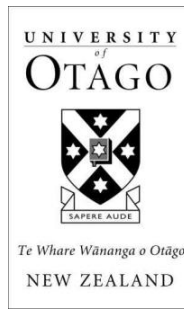
- Recipients must be enrolled in a Bachelor of Music programme to receive this scholarship.
- This scholarship may be held concurrently with any other University of Otago | Ōtākou Whakaihu Waka Undergraduate Entrance Scholarship at the discretion of the selection panel.

Recommendation:

That the following new scholarship proceed to the University Council for its approval:

New Scholarship

- The John Steele Memorial Music Entrance Scholarship



FINANCE AND BUDGET COMMITTEE

Minutes of a meeting of the Finance and Budget Committee

18 April 2024

Present	Chancellor (Convener), Pro-Chancellor, Vice-Chancellor (Acting), Professor R W Adler, Hon C E Curran and Mr M A Wong
Apologies	Ms K L Wells
In attendance	Mr B N Trott (Chief Financial Officer), the Registrar and Secretary to the Council and the Deputy Secretary to the Council.

Part 1 - Open Committee

1. Minutes

Part 1 of the Minutes of the meeting of the Finance and Budget Committee held on 22 February 2024 were confirmed.

2. Exclusion of the Public

The Committee

APPROVED

a motion under Section 48 of the Local Government Official Information and Meetings Act 1987, that the public be excluded from the remaining parts of the proceedings of the meeting as appended to these minutes.

2. Exclusion of the Public

The Convener moved that the public be excluded from the whole of the proceeding of this meeting/the following parts of the proceedings of this meeting, namely, —

- Item 3 Part 2 Minutes of the Meeting of the Finance and Budget Committee held on 22 February 2024
- Item 4 Finance and Budget Committee Work Plan and Action Follow-Up Register
- Item 5 Strategic Risk Report
- Item 6 Proposed TEC Financial Monitoring Framework
- Item 7 Multi-year Forecasts
- Item 8 Convener’s Business

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:-

General Subject	Reason for passing this resolution	Ground under Section 48(1)(a) for the passing of this resolution
Items 3 - 8 Confidential Minutes and Reports	Good reason for withholding information under the Official Information Act	Section 48(1)(a)(ii)

This resolution is made in reliance on Section 48(1)(a)(ii) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Sections 6,7 and/or 9 of the Official Information Act 1982 (except section 9(2)(g)(i)) as the case may require. The interests which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

Item 3	Part 2 Minutes of the Meeting of the Finance and Budget Committee held on 22 February 2024	s9(2)(a), (i), (j) and (k)
Item 4	Finance and Budget Committee Work Plan and Action Follow Up Register	s9(2)(i), and (k)
Item 5	Strategic Risk Report	s9(2)(i), and (k)
Item 6	Proposed TEC Financial Monitoring Framework	s9(2)(i), and (k)
Item 7	Multi-year Forecasts	s9(2)(i), and (k)
Item 8	Convener’s Business	s9(2)(i), and (k)

AND THAT Mr B N Trott be permitted to remain at this meeting after the public has been excluded because of their knowledge of the matters to be discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because it relates to aspects of the administration of the University of Otago for which these people are responsible. The Registrar and Secretary and the Deputy Secretary to the Council are also permitted to remain at the meeting so as to provide advice and secretarial support.



FINANCIAL REVIEW – PART I

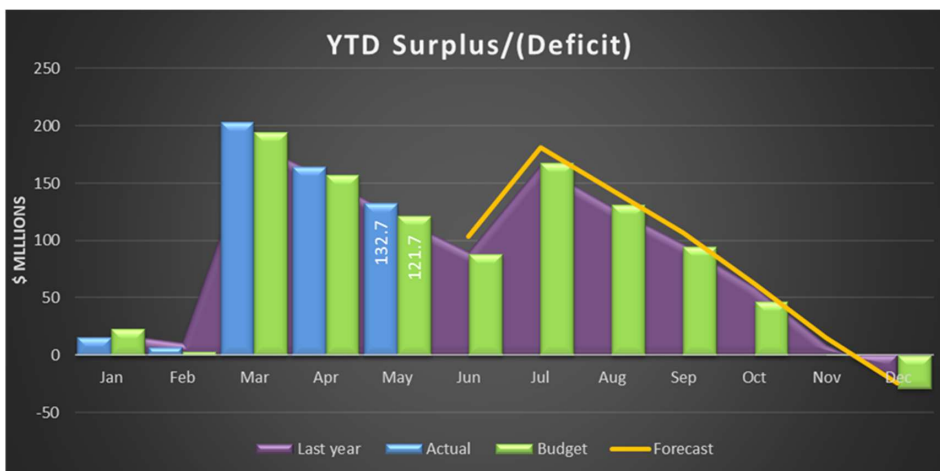
For the Period Ended 31 May 2024

Executive Summary

Council approved the 2024 budget at their November 2023 Council meeting. A full year budgeted deficit of \$28.9 million was approved.

The operating surplus for the period ended 31 May was \$132.7 million, which was \$11.0 million higher than the budgeted surplus of \$121.7 million. This favourable variance was largely related to lower than budgeted spend on consumables, scholarships, salaries and depreciation and earlier than budgeted drawdowns of trust funds, offset in part by unfavourable variances on student related income arising from unfavourable domestic enrolments offset by favourable international enrolments, unfavourable PBRF and finance costs.

Liquidity continues to be strong. Borrowing recommenced in April 2024, which, in conjunction with current cash reserves, ensures sufficient funds to meet expenditure on major projects over the coming months.



Tuition-related income is largely recognised in March and July at the time of first and second semester enrolments, rather than evenly throughout the year. This shows the impact of enrolment numbers as early as possible, allowing time for decisions to be made about the consequences of variances against income budgets. This phases the University surplus as shown in the graph above, with income being recognised early in the year.

Year to date surplus/(deficit) by function (\$ million):

Full Year		Year to Date			
Last Year	Budget	Actual	Budget	Variance	Last Year
\$ m	\$ m	\$ m	\$ m	\$ m	\$ m
209.7	224.8	222.8	217.4	5.4	205.1
6.7	3.7	9.1	7.4	1.8	11.2
(2.2)	0.3	(1.0)	0.2	(1.1)	(0.6)
5.3	1.1	0.3	0.5	(0.1)	2.8
(241.2)	(258.8)	(98.6)	(103.7)	5.2	(97.9)
(21.6)	(28.9)	132.7	121.7	11.0	120.6

Forecast

The forecast deficit of \$24.2 million is \$4.7 million better than the budgeted 2024 deficit of \$28.9 million.

The budgeted 2024 deficit included a \$14.4 million budget gap of which \$11.4 million has now been achieved.

Forecasts are updated monthly to reflect known and forecast movements in income and expenditure items.

	\$ million
Council Approved 2024 Budget	(28.9)
Changes to Income	
Increase in Net Research Overhead and Surplus Transfers	1.2
Increase in net external commercial, donation & intellectual property income	0.6
Decrease in Performance Based Research Funding	(1.4)
Decrease in college fees and property rents	(2.3)
Decrease in student related income	(3.6)
Changes to Expenditure	
Partial release of severance provision in Corporate	5.0
Scholarships lower than forecast	2.4
Net Decrease in consumables, sub-contracted and occupancy costs	1.6
Decrease in depreciation due to 2023 building revaluation	1.4
Salary savings due to vacant staffing positions	0.3
Reduced ability to capitalise interest on borrowing	(0.5)
Current Forecast Deficit	(24.2)
\$3.0 million budget gap, still to be identified for 2024	

Divisional Operating Contribution Summary

	Year to date (\$ millions)			Commentary
	Actual	Budget	Variance	
Academic Divisions				
Commerce	5.1	4.5	0.7	Favourable salaries and scholarships, offset in part by unfavourable consulting and commercial income.
Health Sciences	99.3	96.4	2.8	Favourable timing related variances arising from additional student related income received but not yet spent, earlier than budgeted drawdown from trusts and favourable consumables.
Humanities	12.6	14.5	(1.8)	Unfavourable variance on student related income and lower than expected MOE funding for Education Support Services.
Sciences	21.9	24.0	(2.1)	Unfavourable variance on student related income.
Total Academic Divisions	138.9	139.3	(0.5)	
Other Divisions				
Academic & Student Services	11.7	8.7	3.0	Favourable contract & commercial income (which will be offset with expenditure during the year) and favourable salary related costs due to vacant positions.
Campus & Collegiate Life Services	0.9	2.1	(1.2)	Unfavourable variance related to salaries, College and UniFlats occupancy and loss of UniCol summer conferencing income.
Committees	(11.7)	(15.7)	4.0	Favourable variances on scholarships and consumables.
External Engagement	1.8	0.6	1.3	Additional outreach activity income received offset, in part, with related unbudgeted expenditure
Corporate	(4.7)	(6.1)	1.4	Strategic funds budgeted, not yet allocated.
Financial Services	(0.0)	(0.1)	0.0	
Human Resources	0.2	0.0	0.2	
Information Technology Services	(15.7)	(14.5)	(1.3)	Unfavourable software maintenance costs.
Operations	6.3	6.3	0.0	
Capital Projects	(3.6)	(6.1)	2.6	Favourable timing related variances on IT related projects.
Property Services	1.7	0.8	0.9	Favourable variances on depreciation, consumables and salary costs.
Research	(0.1)	(0.1)	(0.0)	
Shared Services	7.6	6.9	0.7	Favourable salaries and unbudgeted internal grant funding for AskOtago initiative.
Vice Chancellor's Office	(0.6)	(0.4)	(0.1)	
Total Other Divisions	(6.1)	(17.6)	11.5	
Grand Total Surplus / (Deficit)	132.7	121.7	11.0	

Treasury

Investment Income

Net Investment income was close to budget.

Cash balance

Cash on hand was \$0.8 million lower than budget.

Operating cash flows were \$8.9m lower than budget, largely due to lower income from student and service fees and higher than budget payments to employees, offset in part by lower than budgeted payments to suppliers.

Net cash outflow from investing was \$64.0 million year to date. This was \$18.1 million lower than budget due to delayed expenditure on capital projects.

Net cash flows from financing activities was \$40.0 million year to date and \$30.8 million lower than budget due to delayed borrowing.

Capital

Total capital expenditure year to date was \$56.8 million. This was \$21.7 million less than budget.

Capital Projects

Major (project budget \$10 million plus) capital project variances were:

Project	Year to Date			Project Life to Date				
	Actual \$ m	Budget \$ m	Variance \$ m	Actual \$ m	Budget \$ m	% spent	Estimate at Completion \$ m	% complete
Christchurch Campus Redevelopment	21.4	29.1	7.7	93.0	240.8	39%	253.6	37%
CAPSc Building Refurbishment	1.7	4.2	2.5	15.4	21.8	71%	21.7	71%
Aquinas Extension	1.6	0.9	(0.7)	22.8	23.3	98%	23.5	95%
Arana Seismic and Fire	1.9	4.5	2.6	3.7	14.9	25%	14.6	25%
Strategic Space – Plaza and Otago Business School Buildings	3.6	4.7	1.1	7.7	10.4	74%	10.4	74%
Other projects	8.9	17.2	8.3					
Total Major Projects	39.1	60.5	21.5					
Total Divisional Capital	17.7	18.0	0.3					
TOTAL CAPITAL	56.8	78.5	21.7					

Christchurch Campus Redevelopment

- Significant ongoing cost pressures, resulting in increased cost risk profile and estimate at completion, continues to be key focus for the project and steering committee.
- Forecast completion Q1 2026.

CAPSc Building Refurbishment

- Forecast completion of current seismic works, Q3 2024.
- Internal fit-out tender has been let with commencement August 2024 and completion Q2 2025.

Aquinas Extension

- Building works complete and PC issued.
- Staff and students have moved into new link building.
- External works package continues with completion scheduled for late June

Arana Seismic and Fire

- Construction work progressing in line with programme and budget.
- Forecast completion Q4 2024.

Strategic Space – Plaza and Otago Business School Buildings

- Pathway and English Language Centre (PELC) construction complete in line with budget.
- Plaza Construction works currently in site with staff move in early August 2024

Monthly Accounts

For the period ended 31 May 2024



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UNIVERSITY OF OTAGO

Statement of Financial Performance

For the period ended 31 May 2024

FULL YEAR		YEAR TO DATE			
PRIOR YEAR	BUDGET	ACTUAL	BUDGET	VARIANCE	PRIOR YEAR
\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
Income					
269,900	293,258	209,686	212,815	(3,129)	193,199
63,683	62,816	25,580	26,173	(593)	26,173
3,072	3,216	1,051	470	581	610
128,622	132,025	88,948	90,421	(1,473)	87,768
45,120	49,332	34,364	31,943	2,421	30,338
5,343	1,125	337	486	(149)	2,754
28,272	28,985	19,472	18,954	518	18,994
168,302	163,443	73,777	65,710	8,067	65,860
11,051	12,074	5,831	4,700	1,131	5,106
88,824	94,735	39,348	39,946	(598)	36,697
(305)	349	544	90	454	105
811,885	841,357	498,938	491,706	7,232	467,604
Expenditure					
241,618	248,668	97,603	99,042	1,440	95,863
197,020	199,640	83,778	83,590	(188)	80,397
28,947	27,020	11,915	11,812	(102)	11,442
45,048	44,760	19,915	16,450	(3,465)	16,141
121,766	133,622	50,476	55,972	5,497	46,921
52,370	57,449	23,482	23,192	(290)	22,794
87,786	98,069	39,170	40,121	951	34,987
55,646	57,620	38,508	38,992	484	37,409
3,286	3,429	1,352	832	(520)	1,068
833,487	870,278	366,198	370,004	3,806	347,022
(21,602)	(28,921)	132,740	121,703	11,038	120,582

UNIVERSITY OF OTAGO

Analysis of Consumables and General

For the period ended 31 May 2024

FULL YEAR		YEAR TO DATE			
PRIOR YEAR	BUDGET	ACTUAL	BUDGET	VARIANCE	PRIOR YEAR
\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
3,351	3,571	1,312	1,328	16	1,295
2,324	2,329	984	977	(7)	1,001
6,827	7,379	3,845	3,860	15	3,496
17,244	16,855	6,481	6,537	56	6,198
20,907	32,741	15,461	19,708	4,246	13,682
15,087	13,175	1,077	1,100	23	1,210
14,268	12,642	5,442	4,607	(835)	4,727
4,679	5,280	1,270	1,389	119	1,060
11,586	10,383	4,738	4,292	(446)	4,591
4,542	4,910	2,150	2,126	(24)	1,900
3,842	1,654	366	523	157	629
10,326	10,164	4,277	4,223	(55)	4,269
6,783	12,538	3,072	5,304	2,232	2,866
121,766	133,622	50,476	55,972	5,497	46,921
					Total Consumables and General

UNIVERSITY OF OTAGO

Statement of Financial Position

As at 31 May 2024

FULL YEAR		YEAR TO DATE			
PRIOR YEAR	BUDGET	ACTUAL	BUDGET	VARIANCE	PRIOR YEAR
\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
Assets					
CURRENT ASSETS					
14,893	6,512	5,743	6,512	(769)	35,555
-	-	-	-	-	10,000
51,044	54,456	54,719	50,624	4,095	51,852
-	-	87,839	90,624	(2,785)	79,419
20,950	20,025	10,066	12,004	(1,938)	12,258
1,428	1,634	1,561	1,674	(113)	1,637
88,315	82,628	159,928	161,439	(1,511)	190,720
INVESTMENTS					
4,379	3,827	4,319	4,225	93	4,572
35,474	36,497	35,535	36,497	(962)	36,767
39,853	40,324	39,854	40,723	(868)	41,339
2,589,005	2,613,252	2,606,549	2,588,855	17,694	2,342,365
2,717,174	2,736,204	2,806,331	2,791,017	15,315	2,574,424
Liabilities					
CURRENT LIABILITIES					
105,000	80,000	40,000	-	40,000	-
24,267	26,001	17,666	22,502	(4,836)	20,405
44,120	38,531	31,046	38,559	(7,513)	27,139
57,115	61,236	56,878	61,266	(4,388)	59,162
35,920	33,504	51,762	52,035	(272)	50,564
81,039	80,488	84,071	90,960	(6,889)	88,915
3,308	-	-	-	-	-
7,157	11,124	32,979	33,657	(678)	30,795
357,927	330,884	314,402	298,978	15,424	276,980
TERM LIABILITIES					
28,155	27,811	27,811	27,811	(0)	27,811
41,750	41,940	42,042	41,940	101	40,348
-	123,380	-	70,845	(70,845)	-
69,906	193,131	69,852	140,596	(70,744)	68,159
Equity					
620,328	572,075	596,379	572,075	24,304	616,484
34,354	34,354	34,354	34,354	-	34,354
113,553	136,445	115,896	125,076	(9,180)	117,397
1,542,709	1,498,234	1,542,709	1,498,234	44,474	1,340,468
(21,602)	(28,921)	132,740	121,703	11,038	120,582
2,289,341	2,212,188	2,422,077	2,351,442	70,635	2,229,285
2,717,174	2,736,204	2,806,331	2,791,017	15,315	2,574,424

UNIVERSITY OF OTAGO

Statement of Cashflows

For the period ended 31 May 2024

FULL YEAR			YEAR TO DATE			
PRIOR YEAR	BUDGET		ACTUAL	BUDGET	VARIANCE	PRIOR YEAR
\$000s	\$000s		\$000s	\$000s	\$000s	\$000s
Operating Activities						
CASH WAS PROVIDED FROM						
339,016	359,290	Income from Government Grant	148,227	148,834	(608)	142,674
194,851	199,985	Income from Student Fees	159,252	168,619	(9,368)	161,794
281,708	281,553	Income from Services	134,509	132,796	1,713	124,394
5,343	1,125	Interest & Dividends Received	635	486	149	3,876
820,918	841,953		442,622	450,735	(8,113)	432,738
CASH WAS APPLIED TO						
442,062	441,234	Paid to Employees	183,596	174,360	(9,236)	177,488
310,290	328,460	Paid to Suppliers	139,132	147,563	8,432	137,267
752,352	769,694		322,727	321,923	804	314,755
68,566	72,259	Net Cash Flows from Operating Activities	119,895	128,812	(8,917)	117,983
Investing Activities						
CASH WAS PROVIDED FROM						
1,699	465	Investments	(290)	66	(356)	44
131	17,471	Disposal of Fixed Assets	46	314	(268)	89
1,830	17,935		(244)	379	(624)	133
CASH WAS APPLIED TO						
140,776	176,078	Purchase of Fixed Assets	63,800	82,540	18,740	52,835
140,776	176,078		63,800	82,540	(18,740)	52,835
(138,946)	(158,143)	Net Cash Flows from Investing Activities	(64,045)	(82,161)	18,116	(52,702)
Financing Activities						
CASH WAS APPLIED TO						
(105,000)	(203,380)	Loans / Advances	(40,000)	(70,845)	(30,845)	-
(105,000)	(203,380)		(40,000)	(70,845)	30,845	-
105,000	203,380	Net Cash Flows from Financing Activities	40,000	70,845	(30,845)	-
34,619	117,496	Total Cash Flows	95,850	117,496	(21,647)	65,280
(19,726)	(110,984)	Opening Balance	(90,107)	(110,984)	20,877	(19,726)
14,893	6,512	Closing Balance	5,743	6,512	(769)	45,555
REPRESENTED BY						
14,893	6,512	Cash and Bank	5,743	6,512	(769)	45,555
-	-	Proceeds from Borrowings	-	-	-	-
14,893	6,512		5,743	6,512	(769)	45,555

UNIVERSITY OF OTAGO

Division of Commerce

For the period ended 31 May 2024

FULL YEAR		YEAR TO DATE			
PRIOR YEAR	BUDGET	ACTUAL	BUDGET	VARIANCE	PRIOR YEAR
\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
Income					
18,053	19,425	10,531	10,347	184	9,436
2,021	1,938	791	808	(17)	829
14,271	14,586	7,646	7,545	101	7,336
6,938	6,907	3,213	3,550	(336)	3,699
166	33	135	21	115	41
1,219	938	728	529	199	472
245	278	80	99	(19)	77
352	469	75	210	(136)	100
1,857	1,383	936	883	53	996
45,121	45,957	24,134	23,990	144	22,985
Total Income					
Expenditure					
14,316	14,901	5,753	6,202	449	5,623
1,544	1,461	556	641	85	565
1,002	1,052	405	447	41	392
3	7	136	3	(133)	20
2,810	2,483	1,120	1,083	(37)	1,085
13	12	5	5	(0)	6
1,965	2,163	895	901	6	820
148	134	58	57	(1)	62
409	336	134	245	111	252
22,211	22,550	9,063	9,584	521	8,825
Total Expenditure					
22,910	23,407	15,071	14,406	665	14,160
Contribution Margin					
Central Costs					
23,705	25,409	10,789	10,789	-	9,877
1,342	1,327	553	553	-	559
-	-	-	-	-	-
(1,390)	(3,329)	(1,387)	(1,387)	-	(579)
23,657	23,407	9,955	9,955	-	9,857
Total Central Costs					
(748)	0	5,116	4,451	665	4,303
Net Surplus / (Deficit)					

UNIVERSITY OF OTAGO

Division of Health Sciences

For the period ended 31 May 2024

FULL YEAR		YEAR TO DATE			
PRIOR YEAR	BUDGET	ACTUAL	BUDGET	VARIANCE	PRIOR YEAR
\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
Income					
144,330	158,169	130,354	130,746	(391)	118,158
37,454	37,361	15,267	15,567	(300)	15,447
3,072	3,216	1,051	470	581	610
55,859	57,912	46,109	46,200	(91)	44,418
20,794	24,703	19,935	19,089	847	17,083
6,087	6,754	3,172	2,982	190	3,114
113,281	108,800	50,446	45,091	5,355	46,613
4,966	5,195	2,826	1,959	866	2,415
15,881	16,504	6,457	6,603	(147)	6,183
369	198	143	14	129	43
129,327	121,532	53,480	52,129	1,351	59,646
531,421	540,344	329,240	320,851	8,389	313,729
Total Income					
Expenditure					
139,813	140,829	57,682	58,166	484	55,751
29,451	25,936	11,417	10,841	(575)	11,835
11,251	11,008	4,797	4,589	(207)	4,559
26,002	25,279	12,104	10,123	(1,981)	10,473
151,349	144,638	61,762	59,724	(2,037)	66,236
1,129	372	437	45	(391)	302
35,380	36,222	15,408	15,290	(118)	14,783
10,344	9,646	4,172	4,108	(64)	4,285
7,542	6,226	3,825	3,157	(668)	3,951
0	-	0	-	(0)	0
412,261	400,157	171,602	166,044	(5,558)	172,176
119,160	140,187	157,638	154,807	2,831	141,553
Contribution Margin					
Central Costs					
130,697	136,986	57,031	57,031	-	54,457
12,159	12,537	5,224	5,224	-	5,066
-	-	-	-	-	-
(14,959)	(9,336)	(3,890)	(3,890)	-	(6,233)
127,896	140,187	58,365	58,365	-	53,290
(8,736)	(0)	99,273	96,442	2,831	88,263
Net Surplus / (Deficit)					

UNIVERSITY OF OTAGO

Division of Humanities

For the period ended 31 May 2024

FULL YEAR		YEAR TO DATE			
PRIOR YEAR	BUDGET	ACTUAL	BUDGET	VARIANCE	PRIOR YEAR
\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
Income					
40,240	42,276	24,228	25,664	(1,437)	24,127
6,907	6,679	2,711	2,783	(72)	2,828
27,806	27,908	16,209	17,094	(885)	17,017
6,648	7,903	4,637	3,620	1,017	3,410
648	391	303	237	66	432
12,507	12,800	4,633	4,979	(346)	3,537
2,609	3,305	1,118	1,227	(109)	1,035
3,736	3,901	358	1,649	(1,291)	1,666
7	8	7	3	4	6
7,027	6,145	3,451	2,913	538	3,521
108,135	111,315	57,655	60,169	(2,514)	57,579
Expenditure					
42,642	41,307	16,348	16,619	272	16,753
2,378	2,845	971	1,138	167	1,099
3,011	2,812	1,131	1,221	90	1,334
4,294	3,974	1,232	1,592	359	851
8,624	8,412	3,818	3,386	(432)	3,639
177	184	44	65	21	73
6,514	6,936	2,826	2,890	64	2,738
668	637	263	266	3	281
1,286	1,417	549	674	125	694
0	-	-	-	-	0
69,594	68,523	27,181	27,851	669	27,461
38,541	42,792	30,473	32,318	(1,845)	30,117
Central Costs					
52,667	54,233	22,608	22,608	-	21,945
3,122	3,143	1,310	1,310	-	1,301
-	-	-	-	-	-
(9,452)	(14,584)	(6,077)	(6,077)	-	(3,938)
46,337	42,792	17,841	17,841	-	19,307
(7,796)	0	12,632	14,477	(1,845)	10,810

UNIVERSITY OF OTAGO

Division of Sciences

For the period ended 31 May 2024

FULL YEAR		YEAR TO DATE			
PRIOR YEAR	BUDGET	ACTUAL	BUDGET	VARIANCE	PRIOR YEAR
\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
Income					
64,418	69,853	43,059	44,535	(1,476)	40,420
16,947	16,435	6,647	6,848	(201)	6,926
29,772	30,659	18,556	19,133	(577)	18,581
8,966	10,320	5,759	6,199	(440)	5,518
532	181	97	73	25	189
38,387	38,053	16,401	13,965	2,437	13,880
557	669	215	217	(1)	213
1,220	755	567	273	294	487
41	143	86	73	13	2
33,328	32,786	12,526	11,719	807	12,402
194,168	199,854	103,914	103,035	880	98,617
Total Income					
Expenditure					
48,828	47,799	20,129	20,005	(124)	19,682
7,192	6,178	3,103	2,595	(508)	2,872
3,761	3,348	1,616	1,437	(179)	1,514
9,703	10,186	3,797	2,539	(1,258)	2,654
38,567	39,500	14,347	13,587	(760)	13,196
443	211	182	97	(86)	139
15,406	17,378	7,221	7,241	19	6,414
3,576	3,307	1,460	1,376	(84)	1,423
3,967	4,509	2,037	2,020	(17)	2,000
0	-	0	-	(0)	0
131,443	132,416	53,893	50,896	(2,996)	49,893
Total Expenditure					
62,725	67,437	50,022	52,138	(2,117)	48,724
Contribution Margin					
Central Costs					
61,889	63,721	26,619	26,619	-	25,787
4,921	4,990	2,079	2,079	-	2,050
-	-	-	-	-	-
2,259	(1,273)	(531)	(531)	-	941
69,069	67,437	28,168	28,168	-	28,779
Total Central Costs					
(6,344)	0	21,854	23,971	(2,117)	19,945
Net Surplus / (Deficit)					

UNIVERSITY OF OTAGO

Statement of Cost of Service Divisions

For the period ended 31 May 2024

FULL YEAR		YEAR TO DATE			
PRIOR YEAR	BUDGET	ACTUAL	BUDGET	VARIANCE	PRIOR YEAR
\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
Income					
2,859	3,535	1,514	1,523	(9)	1,058
353	402	164	168	(4)	144
915	960	429	449	(20)	417
1,775	(500)	819	(515)	1,334	628
5,343	1,125	337	486	(149)	2,754
20,840	21,626	15,764	15,641	124	15,218
2,907	2,851	1,569	1,146	423	1,359
2,674	2,627	1,591	1,198	394	1,366
67,635	73,106	31,891	31,210	681	28,261
(721)	-	309	-	309	54
160,642	175,315	73,796	73,444	352	66,571
265,221	281,048	128,183	124,749	3,434	117,828
Total Income					
Expenditure					
7,985	15,801	3,015	3,290	274	3,079
160,053	166,921	68,368	69,972	1,604	65,403
10,790	9,525	4,333	4,445	112	4,004
5,046	5,314	2,645	2,193	(452)	2,142
105,174	116,681	47,687	52,662	4,975	45,144
60,842	67,696	27,247	27,385	139	26,593
61,491	68,948	28,820	28,728	(92)	24,920
73,050	84,345	33,217	34,314	1,097	28,937
42,442	45,132	31,963	32,896	933	30,512
3,286	3,429	1,352	832	(520)	1,068
530,159	583,792	248,647	256,716	8,069	231,801
(264,938)	(302,744)	(120,464)	(131,967)	11,503	(113,973)
Contribution Margin					
Central Costs					
(268,958)	(280,365)	(117,048)	(117,048)	-	(112,066)
(21,544)	(21,997)	(9,165)	(9,165)	-	(8,976)
-	-	-	-	-	-
23,542	28,523	11,884	11,884	-	9,809
(266,960)	(273,839)	(114,329)	(114,329)	-	(111,233)
2,023	(28,905)	(6,135)	(17,638)	11,503	(2,739)
Net Surplus / (Deficit)					
Division Breakdown					
(2,149)	974	860	2,095	(1,235)	477
(5,353)	(4,539)	11,727	8,747	2,980	10,353
6,674	(0)	(11,666)	(15,677)	4,011	(12,102)
(1,254)	(23,254)	(4,704)	(6,137)	1,433	1,863
309	(0)	1,829	572	1,256	1,467
(129)	(0)	(5)	(51)	46	(29)
161	(0)	250	37	213	165
(17,873)	(18,527)	(15,738)	(14,452)	(1,286)	(13,270)
16,284	15,151	6,300	6,281	19	6,312
3,413	0	1,691	760	931	284
(567)	(436)	(144)	(102)	(42)	2
14,700	18,078	7,590	6,861	729	6,633
(1,544)	(1,650)	(571)	(448)	(124)	(811)
(10,684)	(14,702)	(3,553)	(6,125)	2,572	(4,099)
1,989	(28,905)	(6,135)	(17,638)	11,503	(2,753)
Net Surplus / (Deficit)					

UNIVERSITY OF OTAGO

Statement of Capital Expenditure

For the period ended 31 May 2024

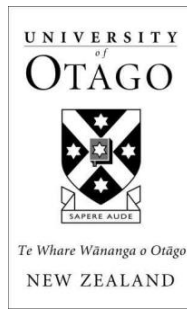
FULL YEAR		YEAR TO DATE			
PRIOR YEAR	BUDGET	ACTUAL	BUDGET	VARIANCE	PRIOR YEAR
\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
Land & Buildings					
100,186	135,135	38,012	58,980	20,968	31,897
DIVISIONAL LAND & BUILDINGS					
574	1,866	128	1,866	1,738	152
613	500	48	40	(8)	134
-	(1,000)	-	-	-	-
1	-	3	-	(3)	-
25	-	-	-	-	25
1,213	1,366	179	1,906	1,727	311
101,399	136,501	38,191	60,886	22,694	32,208
Furniture & Equipment					
781	-	0	-	(0)	364
2,838	1,617	941	674	(267)	1,052
DIVISIONAL FURNITURE & EQUIPMENT					
13,738	16,692	10,688	8,562	(2,126)	3,989
1,056	1,995	231	553	322	327
1	-	-	-	-	1
25	15	7	7	(0)	16
-	(7,000)	-	(200)	(200)	-
5,299	8,358	1,556	2,226	670	1,722
357	495	139	122	(17)	81
3,842	3,041	855	1,479	624	1,220
24,317	23,596	13,476	12,749	(727)	7,355
27,936	25,213	14,417	13,423	(994)	8,771
Software & Systems					
2,508	2,150	139	896	757	2,367
DIVISIONAL SOFTWARE & SYSTEMS					
10,437	13,589	2,981	1,633	(1,349)	2,746
-	(2,000)	-	-	-	-
49	48	17	28	11	62
-	-	9	-	(9)	8
10,485	11,637	3,007	1,660	(1,347)	2,816
12,993	13,787	3,146	2,556	(590)	5,184
Library Books & Periodicals					
-	-	-	-	-	-
2,441	2,506	1,053	1,652	599	1,101
2,441	2,506	1,053	1,652	599	1,101
144,770	178,007	56,808	78,517	21,709	47,264

UNIVERSITY OF OTAGO

Statement of Capital Works

For the period ended 31 May 2024

FULL YEAR		YEAR TO DATE			
PRIOR YEAR	BUDGET	ACTUAL	BUDGET	VARIANCE	PRIOR YEAR
\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
CDC Capex					
APPROVED BUILDING PROJECTS					
17	-	-	-	-	17
14,590	994	1,575	894	(681)	5,139
1,388	11,981	1,942	4,499	2,557	492
(2)	-	-	-	-	-
33,379	80,012	21,411	29,121	7,710	8,413
673	-	10	-	(10)	265
5,696	7,968	1,676	4,195	2,519	1,740
271	-	132	-	(132)	160
1	-	(1)	-	1	(4)
-	-	5	-	(5)	-
5	-	-	-	-	5
79	500	17	208	191	-
20,698	363	1,290	48	(1,242)	10,474
6	-	(1)	-	1	2
283	-	12	-	(12)	53
285	-	418	-	(418)	163
-	-	2	-	(2)	-
-	400	-	167	167	-
4	-	-	-	-	0
3,893	6,230	3,586	4,667	1,081	430
292	-	-	-	-	164
309	83	34	83	49	132
-	3,300	-	1,375	1,375	-
138	-	108	-	(108)	62
38	-	-	-	-	13
5,128	5,407	1,468	4,170	2,702	688
1,643	1,672	1,781	1,672	(109)	84
(10)	-	-	-	-	(10)
-	-	6	-	(6)	-
88,804	118,909	35,472	51,100	15,628	28,480
NEW BUILDINGS					
-	-	-	-	-	-
APPROVED IT PROJECTS					
-	1,117	-	466	466	0
7	-	-	-	-	-
-	-	-	-	-	1



CAPITAL DEVELOPMENT COMMITTEE

Minutes of a meeting of the Capital Development Committee

23 April 2024

- Present** Mr M R Dippie (Convener), the Chancellor, the Pro-Chancellor, the Vice-Chancellor (Acting), Mr B J Boyle (by video conference – from item 6), Ms S L Ellison, Associate Professor H Roberts, and Professor D L Hay (by video conference – from item 6)
- Apologies** Professor P J Bremer
- In attendance** Mr S Willis (Chief Operating Officer), Mr G Roy (Director of Campus Development) (Acting), Mr J Hayes (Head of Transformation and Improvement), Mr S Turnbull (Chief Digital Officer), Mr C Stephens (Senior Manager IT Projects Unit), the Registrar and Secretary to the Council, and the Assistant to the Secretary to the Council
- Welcome** Professor H Roberts and Mr S Turnbull were welcomed to the meeting of the Committee.

Part 1: Open Committee

- 1. Minutes** Part 1 of the Minutes of the meeting of the Capital Development Committee held on 28 November 2023 and 20 February 2024 were confirmed.
- 2. Capital Projects Report – Part A**

The Committee received a Campus Development and ITS Portfolio Report Part 1 dated 13 April 2024.

The Chief Operating Officer provided an update on amber-flagged projects including the UOC Campus redevelopment project, Aquinas extension, Hākitekura, UOW Academic restrengthening, Otago Research Information System, Otago Digital Workspaces, and CRSM Phase 2 – Service Management Foundation.

- 3. Exclusion of the Public**

The Committee

- APPROVED** a motion under Section 48 of the Local Government Official Information and Meetings Act 1987, that the public be excluded from the remaining parts of the proceedings of the meeting as appended to these minutes.

3. Exclusion of the Public

The Chancellor moved that the public be excluded from the whole of the proceeding of this meeting/the following parts of the proceedings of this meeting, namely, —

Item 4	Part 2 of the Minutes of the Meeting of the Capital Development Committee held on 20 February 2024 and on 28 November 2023.
Item 5	Capital Development Committee Work Plan and Action Follow-Up Register
Item 6	Capital Development Committee Strategic Risk Report
Item 7	Capital Projects Report Part B
Item 8	CAPSC Refurbishment Project
Item 9	Sciences Programme Business Case
Item 10	UOC Campus Redevelopment Project
Item 11	Convener's Business

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:-

General Subject	Reason for passing this resolution	Ground under Section 48(1)(a) for the passing of this resolution
Items 4-11 Confidential Minutes and Reports	Good reason for withholding information under the Official Information Act	Section 48(1)(a)(ii)

This resolution is made in reliance on Section 48(1)(a)(ii) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Sections 6,7 and/or 9 of the Official Information Act 1982 (except Section 9(2)(g)(i)) as the case may require. The interests which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows (all references are to Section 9 of the Official Information Act):

Item 4	Pt 2 of the Minutes of the meeting of the Capital Development Committee held on 20 February 2024 and on 28 November 2023	s9(2)(a), (b)(ii), (i), (j), and (k)
Item 5	Capital Development Committee Work Plan and Action Follow-Up Register	s9(2)(i) and (k)
Item 6	Capital Development Committee Strategic Risk Report	s9(2)(i) and (k)
Item 7	Capital Projects Report Part B	s9(2)(i) (j) and (k)
Item 8	CAPSC Refurbishment Project	s9(2)(i) (j) and (k)
Item 9	Sciences Programme Business Case	s9(2)(i) (j) and (k)
Item 10	UOC Campus Redevelopment Project	s9(2)(i) (j) and (k)
Item 11	Convener's Business	s9(2)(a), (i), and (k)

AND THAT Mr B N Trott, Mr G Roy, Mr P Wyffels, Mr J Hayes and Mr S Turnbull be permitted to remain at this meeting after the public has been excluded because of their knowledge of the University capital programme and/or specific capital projects. This knowledge is relevant to the matters to be discussed as these are concerned with the University capital programme and specific capital projects. The Registrar and Secretary to Council, and the Assistant to the Secretary to Council is also permitted to remain at the meeting for Items 4 - 11 so as to provide secretarial support and advice.



Capital Development Committee – Campus Development and ITS Portfolio Report Part A

University Operations

Project Management

Campus and Collegiate Life Services | Campus Development | Chief Operating Officer
Health and Safety Compliance | Information Technology Services | Property Services
Risk, Assurance and Compliance | Shared Services | Sustainability



University of Otago | PO Box 56 | Dunedin 9054 | New Zealand

Enable | Engage | Experience

2024 Otago University Construction Portfolio 17/06/2024

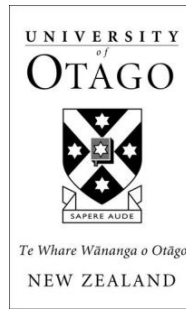
ID	Fund Source	Project Name	Current Stage	Portfolio Category	Current Overall Status Flag	Last Month Overall Status Flag	Business Case Approved	Practical Completion	All Years Original Approved Budget	All Years Revised Approved Budget	All Years Actuals	All Years EAC - Actuals plus Forecast
In Flight									\$297,763	\$349,487	\$159,610	\$360,961
162	CDC Projects - Construction	UOC Campus Redevelopment (UOCCR)	Deliver	Service / Asset Expansion	Amber - Managed	Amber - Managed	Actual 11/09/18	Forecast 31/03/26	\$178,305	\$240,810	\$93,016	\$260,981
273	CDC Projects - Construction	Aquinas Extension	Deliver	Service / Asset Expansion	Amber - Managed	Amber - Managed	Actual 09/11/21	Forecast 20/06/24	\$19,079	\$23,342	\$22,775	\$23,882
177	CDC Projects - Construction	Arana Seismic / Fire	Deliver	Health & Safety / Compliance	Green - As Planned	Green - As Planned	Actual 14/03/22	Forecast 18/12/24	\$14,850	\$14,850	\$3,685	\$13,930
188	CDC Projects - Construction	Science 3 Sprinkler	Deliver	Health & Safety / Compliance	Green - As Planned	Green - As Planned	Actual 21/04/20	Actual 14/06/24	\$3,887	\$3,887	\$2,879	\$2,898
196	CDC Projects - Construction	CApSc Building	Plan	Health & Safety / Compliance	Green - As Planned	Green - As Planned	Actual 13/10/20	Forecast 25/07/24	\$44,290	\$22,918	\$15,396	\$21,752
166	CDC Projects - Construction	Hakitekura	Plan	Service / Asset Expansion	Amber - Managed	Amber - Managed	Actual 12/11/19	TBD	\$9,723	\$13,271	\$2,762	\$13,271
381	CDC Projects - Construction	Strategic Space Project - University Plaza and Otago Business School Buildings	Plan	Asset Preservation	Green - As Planned	Green - As Planned	Actual 29/11/22	Forecast 01/07/24	\$10,368	\$10,368	\$7,666	\$9,847
377	CDC Projects - Construction	UOW Lecture Theatre Strengthening	Plan	Health & Safety / Compliance	Green - As Planned	Green - As Planned	Actual 11/10/22	Actual 17/01/24	\$11,000	\$11,000	\$7,280	\$7,399
382	CDC Projects - Construction	UOW Link Block Further Adaptions	Plan	Health & Safety / Compliance	Green - As Planned	Green - As Planned	Actual 03/04/23	Actual 17/01/24	\$5,254	\$6,252	\$4,002	\$4,232
402	CDC Projects - Construction	Maximising the Owheo Building	Plan	Service / Asset Expansion	Green - As Planned	Green - As Planned	Actual 16/04/24	TBD	\$776	\$2,483	\$11	\$2,480
413	Multiple Fund Sources	Signage and Wayfinding	Plans / Reports /	Construction Other	Green - As Planned	Green - As Planned		TBD	\$75	\$150		\$150
392	CDC Projects - Construction	Workplaces of The Future	Plans / Reports /	Construction Other	Green - As Planned	Green - As Planned		TBD	\$155	\$155	\$138	\$138
Assessment									\$1,176	\$2,883	\$174	\$2,835
396	CDC Projects - Construction	UOW Academic Block Re-strengthening	Evaluate	Service / Asset Expansion	Amber - Managed	Amber - Managed	Forecast 31/07/24	TBD	\$400	\$400	\$164	\$355
TOTAL: CDC Projects - Construction									\$334,681	\$388,037	\$161,888	\$365,750

2024 Otago University ITS Portfolio 17/06/2024

ID	Fund Source	Project Name	Current Stage	Portfolio Category	Current Overall Status Flag	Last Month Overall Status Flag	Business Case Approved	Practical Completion	All Years Original Approved Budget	All Years Revised Approved Budget	All Years Actuals	All Years EAC - Actuals plus Forecast
In Flight									\$15,883	\$22,299	\$10,314	\$15,703
213	CDC Projects - IT & Strategic	Property+	Deliver	Facilities & Property Management	Amber - Managed	Green - As Planned	Actual 08/06/21	Forecast 29/11/24	\$4,281	\$6,929	\$4,535	\$6,784
93	CDC Projects - IT & Strategic	Otago Research Information System (ORIS)	Deliver	Research	Green - As Planned	Green - As Planned	Actual 23/11/22	Forecast 17/09/24	\$2,773	\$2,773	\$2,256	\$2,594
330	CDC Projects - IT & Strategic	SIEM/SOC	Deliver	Information Management	Amber - Managed	Green - As Planned	Actual 27/02/23	Forecast 28/06/24	\$1,511	\$1,531	\$1,418	\$1,458
92	CDC Projects - IT & Strategic	Research Outputs Management	Deliver	Research	Green - As Planned	Green - As Planned	Actual 12/09/22	Forecast 31/07/24	\$762	\$762	\$340	\$465
60	CDC Projects - IT & Strategic	Otago Digital Workspaces	Plan	Information & Communication Technology Management	Green - As Planned	Green - As Planned	Actual 17/04/22	Forecast 05/12/24	\$3,962	\$4,065	\$1,458	\$4,096
385	CDC Projects - IT & Strategic	Hazardous Substances Inventory	Plan	Governance, Risk & Compliance	Green - As Planned	Green - As Planned	Actual 06/05/24	TBD	\$75	\$3,720	\$13	\$13
409	CDC Projects - IT & Strategic	Enterprise Forecasting and Planning	Plan	Business Capability Management	Green - As Planned		Actual 13/05/24	TBD	\$1,880	\$1,880	\$1	\$1
384	CDC Projects - IT & Strategic	Cyber Security Immediate Works	Funding Pool	Information Management					\$339	\$339	\$293	\$293
Assessment									\$795	\$795	\$90	\$206
78	CDC Projects - IT & Strategic	Identity Access Management - IDaas Identity System	Evaluate	Information Management			Forecast 02/08/24	TBD	\$140	\$140		\$102
365	CDC Projects - IT & Strategic	Body Bequest Database	Evaluate	Learning & Teaching			Forecast 25/07/24	TBD	\$59	\$59	\$45	\$59
253	CDC Projects - IT & Strategic	Fieldwork / Off-site Activity	Evaluate	Governance, Risk & Compliance	Green - As Planned	Green - As Planned	TBD	TBD	\$52	\$52	\$28	\$28
252	CDC Projects - IT & Strategic	IT Asset & Application Management	Evaluate	Information & Communication Technology Management			TBD	TBD	\$180	\$180	\$17	\$17
339	CDC Projects - IT & Strategic	Student Health, Wellbeing & Pastoral Care	Evaluate	Learning & Teaching			TBD	TBD	\$40	\$40		
404	CDC Projects - IT & Strategic	Student Exchange & Mobility	Evaluate	Learning & Teaching			TBD	TBD				
412	CDC Projects - IT & Strategic	Enterprise Data Capability	Concept	Business Capability Management					\$324	\$324		
TOTAL: CDC Projects - ITS									\$16,677	\$23,094	\$10,404	\$15,909

2024 Otago University Strategic Portfolio 17/06/2024

ID	Fund Source	Project Name	Current Stage	Portfolio Category	Current Overall Status Flag	Last Month Overall Status Flag	Business Case Approved	Practical Completion	All Years Original Approved Budget	All Years Revised Approved Budget	All Years Actuals	All Years EAC - Actuals plus Forecast
In Flight									\$16,524	\$23,788	\$9,381	\$22,007
282	CDC Projects - IT & Strategic	CRSM Phase 2 - Service Management Foundation	Deliver	Business Capability Management	Amber - Managed	Amber - Managed	Actual 21/04/20	Actual 31/08/22	\$4,567	\$6,808	\$6,622	\$6,802
401	CDC Projects - IT & Strategic	Web Transformation Phase 2: Transform	Deliver	Marketing Management	Green - As Planned	Green - As Planned	Actual 11/10/22	Forecast 24/01/25		\$5,023	\$972	\$2,967
357	CDC Projects - IT & Strategic	Dental Hospital Improvement Project	Deliver	Supporting Services	Amber - Managed	Amber - Managed	Actual 27/02/23	Forecast 30/09/24	\$1,975	\$1,975	\$1,040	\$1,373
246	CDC Projects - Additional Approved	Air Travel	Plan	Facilities & Property Management	Amber - Managed	Amber - Managed	Actual 29/11/22	Forecast 31/10/27	\$9,125	\$9,125	\$214	\$8,290
250	CDC Projects - IT & Strategic	Robotic Process Automation	Plan	Business Capability Management	Green - As Planned	Green - As Planned	Actual 01/07/22	Actual 22/12/23	\$372	\$372	\$424	\$424
202	CDC Projects - Additional Approved	Net Zero Carbon	Funding Pool	Facilities & Property Management					\$485	\$485	\$110	\$2,151
Assessment									\$237	\$237	\$209	\$209
335	CDC Projects - IT & Strategic	Digital Learning Environment (DLE)	Evaluate	Learning & Teaching			Forecast 30/09/24	TBD	\$154	\$154	\$154	\$154
225	CDC Projects - IT & Strategic	Course and Programme Scheduling	Evaluate	Learning & Teaching			TBD	TBD			\$52	\$52
403	CDC Projects - IT & Strategic	Curriculum Management	Evaluate	Learning & Teaching			TBD	TBD	\$83	\$83	\$3	\$3
TOTAL: CDC Projects - Strategic									\$7,151	\$14,414	\$9,266	\$11,774
TOTAL: CDC Projects - Additional Approved									\$9,610	\$9,610	\$324	\$10,441



AUDIT & RISK COMMITTEE

Minutes of a Meeting of the Audit and Risk Committee

19 March 2024

- Present** Mr M A Wong (Convener), the Chancellor, the Pro-Chancellor, Mr F B Barton and the Hon C E Curran (by videoconference at 4:10pm)
- Apologies** None
- In Attendance** The Chief Operating Officer (by videoconference), the Chief Financial Officer, Mr M Cartwright (Head, Risk, Assurance and Compliance Office), Mr M J Harte (Director, Information Technology Services), Mr R Tomlinson and Ms Jenna Hills (Audit New Zealand) (by videoconference), the Registrar and Secretary to Council, and the Assistant to the Secretary to Council.
- Opening Karakia** led by Mr A Wong

Part 1: Open Committee

2. Terms of Reference, Constitution and Membership for 2024

The Committee's Terms of Reference, Constitution and Membership for 2024 were received and noted changes to the Committee's Terms of Reference which now incorporates oversight of Information Management.

- 3. Minutes** Part 1 of the minutes of the meeting of the Audit and Risk Committee held on 21 November 2023 were confirmed.

4. Exclusion of the Public

The Committee

- APPROVED** a motion, under Section 48 of the Local Government Official Information and Meetings Act 1987, that the public be excluded from the remaining parts of the proceedings of the meeting as appended to the Minutes.

4. Exclusion of the Public

The Convener moved that the public be excluded from the whole of the proceeding of this meeting/the following parts of the proceedings of this meeting, namely, —

Item 5	Part 2 of the Minutes of the meeting of the Audit and Risk Committee held on 21 November 2023
Item 6	Committee Draft Work Plan and Action Follow Up
Item 7	Policies, Procedures and Frameworks
Item 8	Business Continuity Management Policy and Framework
Item 9	2023 Draft Annual Report
Item 10	Risk, Assurance and Compliance Report
Item 11	Cyber Security Report
Item 12	Cyber Security Incident Response Exercise
Item 13	Sensitive Systems Cyber Health Check
Item 14	Generative Artificial Intelligence
Item 15	Corporate Records Services
Item 16	Progressive Procurement
Item 17	Holiday Act Compliance
Item 18	Reports from Committees
Item 19	Health and Safety and Ethics Compliance Committee Minutes held on 24 November 2023.
Item 20	Convener's Business
Item 21	Committee Only Business

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows: -

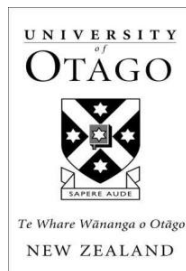
General Subject	Reason for passing this resolution	Ground under Section 48(1)(a) for the passing of this resolution
Items 5 - 21 Confidential minutes and reports	Good reason for withholding information under the Official Information Act 1987	Section 48(1)(a)(ii)

This resolution is made in reliance on Section 48(1)(a)(ii) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Sections 6, 7 and/or 9 of the Official Information Act 1982 (except Section 9(2)(g)(i)) of the Official Information Act 1982 as the case may require. The interests which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

Item 5	Pt 2 of the Minutes of the meeting of the Audit and Risk Committee held on 21 November 2023.	ss9(2)(a), (i), and (k)
Item 6	Committee Draft Work Plan & Action Follow Up Register	ss9(2)(a), (i), and (k)
Item 7	Policies, Procedures and Frameworks	ss9(2)(a), (i), and (k)
Item 8	Business Continuity Management Policy and Framework	ss9(2)(a), (i), and (k)
Item 9	2023 Draft Annual Report	ss9(2)(a), (i), and (k)
Item 10	Risk, Assurance and Compliance Report	ss9(2)(a), (ba)
Item 11	Cyber Security Report	ss9(2)(a), (i) and (k)
Item 12	Cyber Security Incident Response Exercise	ss9(2)(a), (i) and (k)
Item 13	Sensitive Systems Cyber Health Check	ss9(2)(a), (i) and (k)
Item 14	Generative Artificial Intelligence	ss9(2)(a), (i) and (k)
Item 15	Corporate Record Services	ss9(2)(a), (i) and (k)
Item 16	Progressive Procurement	ss9(2)(a), (i) and (k)

Item 17	Holiday Act Compliance	ss9(2)(a), (i) and (k)
Item 18	Reports from Committees	ss9(2)(a), (ba)
Item 19	Health and Safety Compliance Committee Minutes held on 24 November 2023	ss9(2)(a), (ba)
Item 20	Conveners Business	ss9(2) (ba)
Item 21	Committee Only Business	ss 9(2)(a), (i), (j) and (k)

AND THAT the Vice-Chancellor (Acting), Mr S Willis, Mr B N Trott, Mr M Cartwright, Mr M Harte, Ms J Hills and Mr R Tomlinson be permitted to remain at this meeting after the public has been excluded because of their knowledge of the matters to be discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because it relates to aspects of the administration of the University of Otago for which these people are responsible, or to the auditing function for which these people are responsible. The Registrar and Secretary to the Council and the Assistant to the Secretary to Council are also permitted to remain at the meeting so as to provide secretarial support and advice.



HEALTH AND SAFETY

Minutes of a Meeting of the Health and Safety Committee

22 March 2024

- Present** Mr F B Barton (Convener), the Pro-Chancellor, Professor R J Barker
Mr M Brunton and Mr S W Willis.
- Apologies** The Chancellor, Professors R J Blaikie and N Gemmell
- In attendance** Ms A McMillan (Director, Health, Safety and Wellbeing), Mr R Wilks
(Acting Director, Property and Campus Development) Mr K J Seales
(Director of Human Resource), Hon Dr D Clark (Registrar and Secretary to
the Council) and Ms S Kearney (Deputy Secretary to the Council).
- Welcome** Mr M Brunton was welcomed to their first meeting of the Committee.

Part 1: Open Committee

1. Terms of Reference, Constitution and Membership for 2024

The Committee's Terms of Reference, Constitution and Membership for 2024 were received and noted changes to the Committee's Terms of Reference and name (formerly known as the Health, Safety and Ethics Compliance Committee).

Given the new structure and name change, the Committee agreed that management are required to ensure that systems, reporting structures and websites are updated accordingly.

2. Minutes

Part 1 of the minutes of the meeting of the Health and Safety and Ethics Compliance Committee held on 24 November 2023 were confirmed.

3. Exclusion of the Public

The Committee

APPROVED a motion under Section 48 of the Local Government Official Information and Meetings Act 1987, that the public be excluded from the remaining parts of the proceedings of the meeting as appended to these minutes.

3. Exclusion of the Public

The Convener moved that the public be excluded from the whole of the proceeding of this meeting/the following parts of the proceedings of this meeting, namely, —

Item 4	Health and Safety System Audit - ISO 45001 Audit Update
Item 5	Part 2 of the Minutes of the meeting of the Health and Safety and Ethics Compliance Committee held 24 November 2023.
Item 6	Action Follow-up Register
Item 7	Strategic Risk Report
Item 8	Report from Committee – Hazardous Substances and Radiation Committee
Item 9	Health and Safety Compliance Reports and Critical Risks
Item 10	Wellbeing Support Report
Item 11	Convener’s Business

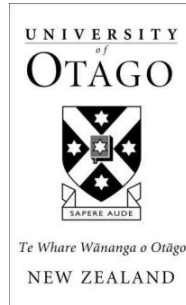
The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows: -

General Subject	Reason for passing this resolution	Ground under Section 48(1)(a) for the passing of this resolution
Items 4 - 11 Confidential Minutes and Reports	Good reason for withholding information under the Official Information Act	Section 48(1)(a)(ii)

This resolution is made in reliance on Section 48(1)(a)(ii) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Sections 6,7 and/or 9 of the Official Information Act 1982 (except Section 9(2)(g)(i)) as the case may require. The interests which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows (all references are to Section 9 of the Official Information Act):

Item 4	ISO Audit Update	ss9(2)(a), (i), and (k)
Item 5	Pt 2 of the Minutes of the meeting of the University Council held on 24 November 2024	ss9(2)(a), (i), and (k)
Item 6	Action Follow Up Register	ss9(2)(a), (i), and (k)
Item 7	Strategic Risk Report	ss9(2)(a), (i), and (k)
Item 8	Report from Committee – Hazardous Substances and Radiation Committee	ss9(2)(a), (ba)
Item 9	Health and Safety Compliance Reports and Critical Risk	ss 9(2)(a), (ba) and (c)
Item 10	Wellbeing Support Report	ss9(2)(a), (ba)
Item 11	Convener’s Business	ss9(2) (ba)

AND THAT Mr K J Seales, Mr R Wilks, Ms A McMillan and for Item 4 – Mr A Wills, be permitted to remain at this meeting after the public has been excluded because of their knowledge of the matters to be discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because it relates to aspects of the administration and/or knowledge of specific capital projects of the University of Otago for which these people are responsible. The Registrar and Secretary to the Council and the Deputy Secretary to the Council are also permitted to remain at the meeting so as to provide secretarial support and advice.



PEOPLE AND CULTURE COMMITTEE

Minutes of a Meeting of the People and Culture Committee

8 March 2024

- Present** Pro-Chancellor (Convener), Mr B J Boyle (by videoconference) and Mr M A Wong
- Apologies** Chancellor
- In attendance** Vice-Chancellor (Acting), Mr K Seales (Director, Human Resources, Ms Carina Perner (Occupational Mental Health and Wellbeing Advisor) (on behalf of Director of Health, Safety and Wellbeing), Registrar and Secretary to the Council and Deputy Secretary to the Council.

Part 1: Open Committee

1. Terms of Reference and Constitution 2024

The Committee received and noted the Terms of Reference and Constitution 2024.

2. Minutes

The Part 1 Minutes of the meeting of People and Culture Committee held on 5 September 2023 were confirmed with a minor amendment.

3. Exclusion of the Public

The Committee

APPROVED a motion under Section 48 of the Local Government Official Information and Meetings Act 1987, that the public be excluded from the remaining parts of the proceedings of the meeting as appended to these minutes.

3. Exclusion of the Public

The Convener moves that the public be excluded from the whole of the proceeding of this meeting/the following parts of the proceedings of this meeting, namely, —

Item 4	Part 2 of the Minutes of the Meeting of the People and Culture Committee held on 29 November 2023
Item 5	People and Culture draft Work Plan 2024 and Action Follow-Up Register
Item 6	Human Resources Division Report
Item 7	Committee Business Only

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows: -

General Subject	Reason for passing this resolution	Ground under Section 48(1)(a) for the passing of this resolution
Items 4 - 7 Confidential Minutes and Reports	Good reason for withholding information under the Official Information Act	Section 48(1)(a)(ii)

This resolution is made in reliance on Section 48(1)(a)(ii) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Sections 6,7 and/or 9 of the Official Information Act 1982 (except section 9(2)(g)(i)) as the case may require. The interests which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

Item 4	Pt 2 of the Minutes of the meeting of the University Council held on 29 November 2023	s9(2)(a), (i), and (k)
Item 5	People and Culture Work Plan and Action Follow Up Register	s9(2)(a), (i), and (k)
Item 6	Human Resources Division Report	s9(2)(a), (i), and (k)
Item 7	Committee Business Only	s9(2)(a), (i), (j) and (k)

AND THAT Mr K Seales (Items 3 – 6) and for item on (Wellbeing) Ms C Perner be permitted to remain at this meeting after the public has been excluded because of their knowledge of the matters to be discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because it relates to aspects of the administration of the University of Otago for which these people are responsible. The Registrar and Secretary to the Council and the Deputy Secretary to the Council are also permitted to remain at the meeting so as to provide secretarial support and advice.



PEOPLE AND CULTURE COMMITTEE

Minutes of a Meeting of the People and Culture Committee

14 June 2024

Present	Pro-Chancellor (Convener), Mr B J Boyle (by videoconference) and Mr M A Wong
Apologies	Chancellor
In attendance	Ms C King (Senior Manager Change Management Unit) (on behalf of Director, Human Resources), Ms D Lindsay (Head of Organisational Development), Ms A McMillan (Director of Health, Safety and Wellbeing), the Registrar and Secretary to the Council and Deputy Secretary to the Council.

Part 1: Open Committee

1. Minutes

The Part 1 Minutes of the meeting of People and Culture Committee held on 8 March 2024 were confirmed.

2. Exclusion of the Public

The Committee

APPROVED a motion under Section 48 of the Local Government Official Information and Meetings Act 1987, that the public be excluded from the remaining parts of the proceedings of the meeting as appended to these minutes.

2. Exclusion of the Public

The Convener moved that the public be excluded from the whole of the proceeding of this meeting/the following parts of the proceedings of this meeting, namely, —

Item 3	Part 2 of the Minutes of the Meeting of the People and Culture Committee held on 8 March 2024
Item 4	People and Culture Work Plan 2024 and Action Follow-Up Register
Item 5	Human Resources Division Report
Item 6	Committee Business Only

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows: -

General Subject	Reason for passing this resolution	Ground under Section 48(1)(a) for the passing of this resolution
Items 3 - 6 Confidential Minutes and Reports	Good reason for withholding information under the Official Information Act	Section 48(1)(a)(ii)

This resolution is made in reliance on Section 48(1)(a)(ii) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Sections 6,7 and/or 9 of the Official Information Act 1982 (except section 9(2)(g)(i)) as the case may require. The interests which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows:

Item 3	Pt 2 of the Minutes of the meeting of the University Council held on 8 March 2024	s9(2)(a), (i), and (k)
Item 4	People and Culture Work Plan and Action Follow Up Register	s9(2)(a), (i), and (k)
Item 5	Human Resources Division Report	s9(2)(a), (i), and (k)
Item 6	Committee Business Only	s9(2)(a), (i), (j) and (k)

AND THAT Ms C King, Ms A McMillan and for the item on the staff survey Ms D Lindsay be permitted to remain at this meeting after the public has been excluded because of their knowledge of the matters to be discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because it relates to aspects of the administration of the University of Otago for which these people are responsible. The Registrar and Secretary to the Council and the Deputy Secretary to the Council are also permitted to remain at the meeting so as to provide secretarial support and advice.

Memorandum | Manatu

Office of the Registrar and Secretary to the Council
Te Tari o Te Pouroki me te Kaituhi ke te Kaunihera



University
of Otago
ŌTĀKOU WHAKAIHU WAKA

To Kia:	Members of Council
From Nā:	Deputy Secretary to the Council
c.c. He kapa mā	
Date Te Rā:	1 July 2024
Subject Te Kaupapa:	Council Membership

The purpose of this memorandum is to note the changes to Council Membership.

Council Appointments and Retirement

- To note the appointment of Ms Trish A Oakley as Chancellor effective 1 October 2024.
- To note the appointment of Mr Ross Jackson (Ministerial Appointee) effective 1 October 2024.
- To note the retirement of Mr Stephen J Higgs (Chancellor-Ministerial Appointee) effective 30 September 2024.



Vice-Chancellor's Report to the University Council

Part 1

3 July 2024

Topical Issues

Vice-Chancellor – change in leadership

This report covers items during the end of Professor Helen Nicholson's term as Acting Vice-Chancellor, and the start of the Hon Grant Robertson's tenure as our new Vice-Chancellor. Grant was welcomed officially this week; mana whenua hosted a pōwhiri at Ōtākou Marae, followed by an all-staff welcome at the University, and welcomes from Te Poutama Māori and Pacific staff and students.

King's Birthday Honours

19 Otago alumni and staff were recognised in this year's King's Birthday Honours for their exceptional contributions to their communities and professions. Former staff members Emeritus Professor Nicola Peart, Elizabeth Cunningham and Lisa Warrington received ONZMs for services to the law, governance, and theatre and education respectively.

Distinguished Chair Appointments

Six academics from across the University have been honoured for their significant research impact and contribution to society with Distinguished Chair – Poutoko Taiea appointments. Those receiving the award this year are Professors Cliff Abraham (Psychology), Tony Ballantyne (History), Peter Dearden (Biochemistry), Suetonia Green (Medicine, University of Otago, Christchurch), Christina Hulbe (Surveying) and Richard Porter (Psychological Medicine, University of Otago, Christchurch). Introduced in 2019, the awards are designed to highlight the mahi of the University's highest-achieving professors and to raise the profile of its work, enhancing the understanding, development and well-being of individuals, society, and the environment.

Aquinas College

As Council members will be aware, the formal opening of the extension to Aquinas College was held on 25 June. The extension named "Te Kōkaka" or the Nest includes a new 66-bed wing, additional communal facilities, a new gym, whānau room, redeveloped courtyard, and additional tutorial space. The additional beds bring the total college capacity to 224 students.

Analytics to save power, money, emissions and maintenance disruptions

The University of Otago is the first University nationwide to manage buildings' daily energy use with large-scale artificial intelligence analytics and is saving more energy than expected. There was a 15% reduction in energy-related costs across seven Dunedin campus buildings during the first year of using the new system.

Student recruitment campaign

The University of Otago's latest student recruitment campaign is the first piece of major marketing by the University to feature its new tohu and ikoa Māori. The "Down For It?" campaign highlights the journey students often take to get to the city and the life experiences they can expect to have once here. The campaign includes school visits, career and

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Vice-Chancellor's Report to the University Council

Part 1

information evenings, open day events, and the annual scholarships campaign as well as outreach and partnership activity.

Next-gen web accessibility comes to Otago

Visitors to the Otago University website can now access UserWay, a tool designed to make the website more user-friendly for people with disabilities. It is another first for Ōtākou Whakaihu Waka, as the only university in Aotearoa to roll out UserWay.

National Property Council Awards

The Chief Operating Officer, Mr Stephen Willis attended the New Zealand Property Council Awards 2024, which was held in Auckland on 14 June. Te Rangihīroa College received an Excellence Award in the Multi Unit Residential Award Category. It was an honour to have Edward Ellison, Upoko – Te Rūnanga o Ōtākou celebrate the project success with Stephen in Auckland.

Divisional Updates

Health Sciences

- 12 of 13 HRC grants recently awarded to the University of Otago were given to the Division of Health Sciences. The University received a total of \$3.7 million in the latest funding rounds.
- In a collaborative partnership between the University of Otago and the Māngaiān community, remains excavated by Japanese researchers and given to Otago were safely returned home to Māngaiā. Earlier this year, staff from the Department of Anatomy and Otago Māngaiān community leader Mama Keni journeyed with the remains to the Cook Islands to return them to their final resting place.
- Eighteen academics were recently awarded grants from the 2024 Division of Health Sciences Early Mid-Career Accelerator Grants.

Sciences

- Distinguished Professor Emeritus of Food Engineering, Professor Paul Singh is Otago's latest Harraways 1867 Visiting Professor. Professor Singh will be visiting Dunedin over the coming weeks and will be interacting with students, staff, and industry partners during his stay. This year's visit will build on the success of the previous two visits by Belgian researcher Professor Marc Hendrickx and Professor Rickey Yada, of the University of British Columbia.
- A new 12-month postgraduate degree, Master of Applied Science in Food and Agriculture has been launched this year. The degree teaches "farm-to-fork and beyond" including food systems, principles of agriculture, sustainable food production, processing, chemistry, biotechnology, flavour, brewing and fermentation, shelf life and quality, consumer behaviour, sensory science and food waste.



Vice-Chancellor's Report to the University Council

Part 1

Humanities

- Professor Jacob Edmond has been appointed as the Donald Collie Chair in the English and Linguistics Programme. The Chair was one of four established when the University was founded and was renamed after Donald Collie when his son made a generous bequest in the 1960s.
- The Association for Pacific Staff in Tertiary Education (APSTE) Annual fono will be hosted by University of Otago in July. This year's conference is future focused, specifically in technology and innovation in teaching and research and how to make the most of tools in the digital realm, such as AI. Pacific guests from tertiary institutions across the motu will hear from keynote speakers, presentations, and workshops. The Vice-Chancellor will speak at the opening of the fono.

Commerce

- PVC Professor Maree Thyne led representatives from the Business School on a site visit to the New Dunedin Hospital on 19 June. The trip was organised by Associate Dean Māori, Claire Porima, to scope out future pathways for the Business School to collaborate on research, create learning and teaching opportunities, highlight graduate career potential, and strengthen town and gown relationships.
- The newly revamped Bachelor of Entrepreneurship curriculum has been approved by CUAP (Committee on University of Academic Approval) for 2025. This progresses the goal of developing the programme in a way that attracts students from other disciplines and not just from within the Division of Commerce.
- PVC Professor Thyne also visited Auckland recently to present on Business School programmes to St Cuthbert's College and Auckland Grammar School. It is hoped that this will help increase Otago's domestic student numbers in forthcoming years.

Alumni

- A substantial gift from Canterbury farmer James Hobson Smedley has opened exciting new opportunities for early and mid-career researchers at the University of Otago, Christchurch. The \$2.9m donation from Mr Smedley was the largest gift received by the University of Otago Foundation Trust in 2023. The funds are to be used for "medical research for specific purposes undertaken by graduates or undergraduates at the Christchurch Clinical School of Medicine at the University of Otago".
- Hosted visitors from Fudan University with a new Memorandum of Understanding being signed by the Vice-Chancellor and Dean of Shanghai Medical College and Otago's Dean of the Faculty of Dentistry and the University wide MOU and Student Exchange Agreement with Fudan was renewed.

Upcoming Events

Inaugural Professorial Lectures

18 July 2024	Professor Tony Moore, Surveying
23 July 2024	Professor Shyamal Das, Pharmacy
25 July 2024	Professor Angela Wanhalla, History
30 July 2024	Professor Andrew Gorman, Geology



Vice-Chancellor's Report to the University Council

Part 1

August Graduation Ceremonies:

- *Saturday 17 August 2024 at 1:00pm*
Guest Speaker: Hon Grant Robertson, Vice-Chancellor, University of Otago
Degrees and diplomas in Arts, Education, Music, Teaching, Theology, Commerce, Law, the BAsc , the BACom , and the BComSc.
- *Saturday 17 August 2024 at 4pm*
Guest Speaker: Dame Juliet Gerrard, former Chief Science Advisor to the Prime Minister
Degrees and diplomas in Science, Applied Science, Biomedical Sciences, Surveying, Health Sciences, Medicine, Dentistry, Medical Laboratory Science, Pharmacy, Physiotherapy and Radiation Therapy

Awards and Recognition – Celebrating Excellence

Lee Graber Orthodontics 'Changing Lives' award

Dr Adith Venugopal is this year's recipient of the prestigious Lee Graber Orthodontics 'Changing Lives' award for treating a patient's extremely challenging malocclusion during his tenure in Cambodia. Based at the University of Otago's Faculty of Dentistry, Adith says he is elated to be receiving this award from the organisation governing all orthodontic associations, the World Federation of Orthodontists.

Kia Niwha Leader Fellowship awards

Dr Alice-Roza Eruera (Ngāpuhi-nui-tonu, Ngāti Ruanui), and Dr Andy Highton of the University of Otago have been awarded fellowships from Te Niwha to undertake targeted research and develop leadership skills essential to strengthening Aotearoa New Zealand's preparedness for current and emerging infectious diseases threats. The inaugural one-year Kia Niwha Leader Fellowships will support early and mid-career infectious diseases researchers through an intensive programme to lift their skills in areas of leadership necessary in best protecting New Zealanders from infectious diseases and their impacts.

Georgetti Scholarship success for Otago alumnae

Otago alumni Crissy Sanders and Juliette Phillipson are among nine 2024 Georgetti Scholarship recipients. The scholarship, now in its 81st year is one of Aotearoa New Zealand's most prestigious graduate awards, offering exceptional students the opportunity to pursue postgraduate study in New Zealand or overseas.

Hopkins Sommer Scholarship

Christchurch medical student Roshit Bothara has been awarded a place on the Master of Public Health at the Bloomberg School, John Hopkins University, in Baltimore for the 2024-2025 year, where he will be supported by a prestigious Hopkins Sommer Scholarship. Around 200 students from 80 countries are accepted into the master's programme each year, with 10 being awarded Sommer Scholarships.



Vice-Chancellor's Report to the University Council

Part 1

New Zealand Superfund Sustainable Finance Scholarship

Laura Beagley was named as the inaugural University of Otago recipient of the New Zealand Superfund Sustainable Finance scholarship. Laura is in her third year of a Bachelor of Commerce and Science with majors in Finance and Ecology, and a minor in Sustainable Finance.

Innovation award from recent Sport Otago awards, for Otago Community Head Impact Detection (ORCHID)

ORCHID investigates the forces experienced by the heads of rugby players and measures those forces in real time through smart technology embedded in mouthguards. This world-leading research is a joint project between World Rugby, Prevent Biometrics, New Zealand Rugby, Otago Rugby, and the University of Otago. World Rugby has already used preliminary findings from the ORCHID study to inform trials of a lower tackle height in the community game.

Ockham NZ Book Awards

Poet Megan Kitching took home the Jessie Mackay Prize for Poetry at the 2024 Ockham NZ Book Award for her collection *At the Point of Seeing*. This is the first win for Otago University Press since 2003.

Space for Planet Earth Challenge

An innovative approach has helped an Otago team land first place in the Space for Planet Earth Challenge. Associate Professor Grant Dick, Cristhian Camilo Delgado Fajardo, Professor Peter Whigham and Associate Professor Pascal Sirguy won the university/startup category. The win comes with \$25,000 and six months mentorship from SpaceBase.

International Ice Hockey Federation World Championship

Associate Professor Jaydee Cabral from the Department of Microbiology won the gold medal with her team at the International Ice Hockey Federation World Championship (Division II B) event in Sofia, Bulgaria - the first time a NZ women's U18 team has ever won gold in ice hockey on the world stage.

Memorandum | Manatu

Office of the Registrar and Secretary to the Council
Te Tari o Te Pouroki me te Kaituhi ke te Kaunihera



To Kia:	Members of Council
From Nā:	Deputy Secretary to the Council
c.c. He kapa mā	
Date Te Rā:	1 July 2024
Subject Te Kaupapa:	Award of the Title – Emeritus Professor

The purpose of this memorandum is to ratify the decision made by the University Council by email resolution in June 2024 to award the title of Emeritus Professor to David Baxter (School of Physiotherapy), Philip Nel (Politics Programme), Stuart Young (Theatre Programme) and Daphne Lee (Department of Geology).

11. Exclusion of the Public

The Chancellor moves that the public be excluded from the whole of the proceeding of this meeting/the following parts of the proceedings of this meeting, namely, —

- Item 12 Pt 2 of the Minutes of the meeting of the University Council held on 11 June 2024
- Item 13 University Council Work Plan 2024 and Action Follow-Register
- Item 14 Vice-Chancellor’s Report – including Cycle 6 Academic Audit
- Item 15 Division of Humanities | Te Kete Aronui Update
- Item 16 Statement on Free Speech
- Item 17 Alumni Engagement
- Item 18 Market Research
- Item 19 Limitations of Enrolment and Specified International Places for 2025
- Item 20 Investment Plan 2025-2027 Vice-Chancellor’s Report
- Item 21 Entrance Scholarship Update
- Item 22 Policy Framework Governance
- Item 23 Finance and Budget – Financial Taskforce Reports
- Item 24 Audit and Risk – Compliance Management Policy and Framework
- Item 25 Capital Development – UOC Adaption Business Case
- Item 26 Health and Safety Report
- Item 27 People and Culture Update
- Item 28 Council Information Pack which includes Communications from the Senate – matters for noting, Tuakiritaka Project Update, Organisational Structure, Academic Audit Cycle 6 Portfolio, Minutes from Council Committees, Pre-liminary Financial Review, Financial Review Part 2, Treasury Report, Capital Projects Report, Risk Assurance and Compliance Report, Audit New Zealand – Auditors Report and 2023 PBRF Report, Deep Dive Reports, Annual Health, Safety and Wellbeing Report, Staff Values and Behaviour Survey and Council Membership 2024.
- Item 29 Council Only Business

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows: -

General Subject	Reason for passing this resolution	Ground under Section 48(1)(a) for the passing of this resolution
Items 12 - 29 Confidential Minutes and Reports	Good reason for withholding information under the Official Information Act	Section 48(1)(a)(ii)

This resolution is made in reliance on Section 48(1)(a)(ii) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Sections 6,7 and/or 9 of the Official Information Act 1982 (except Section 9(2)(g)(i)) as the case may require. The interests which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows (all references are to Section 9 of the Official Information Act):

Item 12	Pt 2 of the Minutes of the meeting of the University Council held on 11 June 2024.	ss 9(2)(a), (i), and (k)
Item 13	University Council Work Plan and Action Follow-Register	ss 9(2)(i) and (k)
Item 14	Vice-Chancellor’s Report including Cycle 6 Academic Audit	ss 9(2)(i) and (k)
Item 15	Division of Humanities Te Kete Aronui Update	ss 9(2)(i) and (k)
Item 16	Statement on Free Speech	ss 9(2)(i) and (k)
Item 17	Alumni Engagement	ss 9(2)(i) and (k)
Item 18	Market Research	ss 9(2)(i) and (k)
Item 19	Limitations of Enrolment and Specified International Places for 2025	ss 9(2)(i) and (k)
Item 20	Investment Plan 2025-2027	ss 9(2)(i) and (k)
Item 21	Entrance Scholarship Update	ss 9(2)(i) and (k)
Item 22	Policy Framework Governance	ss 9(2)(i) and (k)
Item 23	Finance and Budget – Financial Taskforce Reports	ss 9(2)(i) and (k)
Item 24	Audit and Risk – Compliance Management Policy and Framework	ss 9(2)(i) and (k)
Item 25	Capital Development – UOC Adaption Business Case	ss 9(2)(i) and (k)
Item 26	Health and Safety Report – May 2024	ss 9(2)(a), (ba) and (c)
Item 27	People and Culture Update	ss 9(2)(i) and (k)

Item 28	Council Information Pack which includes Communications from the Senate – matters for noting, Tuakiritaka Project Update, Organisational Structure, Academic Audit Cycle 6 Portfolio, Minutes from Council Committees, Pre-liminary Financial Review, Financial Review Part 2, Treasury Report, Capital Projects Report, Risk Assurance and Compliance Report, Audit New Zealand – Auditors Report and 2023 PBRF Report, Deep Dive Reports, Annual Health, Safety and Wellbeing Report, Staff Values and Behaviour Survey and Council Membership 2024.	ss 9(2)(i), (j) and (k)
Item 29	Council Only Business	ss 9(2)(a), (i), (j) and (k)

AND THAT for Items 12-28 Professors S Brock, R Blaikie, J Ruru, Mr S Willis, Mr D Thomson, Mr B Trott, Ms M McPherson, for Item 14 – Ms M Morgan, Item 15 – Professor J Palmer, Item 16 – Professors Geddis, Conner and Maclaurin, Item 17 – Ms S Murray and for Item 18 – Mr H Paul be permitted to remain at this meeting after the public has been excluded because of their knowledge of the matters to be discussed. This knowledge, which will be of assistance in relation to the matters to be discussed, is relevant to those matters because it relates to aspects of the administration and/or knowledge of specific capital projects of the University of Otago for which these people are responsible. The Registrar and Secretary to the Council, the Deputy Secretary to the Council and Assistant to the Secretary to the Council is also permitted to remain at the meeting for Items 1-29 to provide secretarial support and advice.