

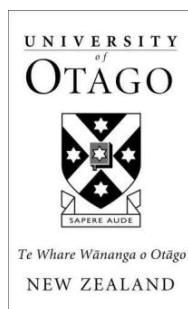
# Capital Development Committee

Committee Room North, First Floor, Clocktower Building



02 July 2024 10:00 AM - 12:00 PM

<b>Agenda Topic</b>	<b>Presenter</b>	<b>Page</b>
<a href="#">Agenda</a>		1
Part 1 - Open Committee		
1. <a href="#">Minutes</a>	Confirmation	2
To confirm Part 1 of the Minutes of a meeting of the Capital Development Committee held on 23 April 2024.		
2. <a href="#">Capital Projects Report</a>	Information	4
To receive a Campus Development and ITS Portfolio Report dated 17 June 2024.		
3. <a href="#">Exclusion of the Public</a>	Decision	8
To approve a motion under Section 48 of the Local Government Official Information and Meeting Act 1987, that the public be excluded from the specified parts of the proceedings of this meeting.		
4. <a href="#">Next Meeting</a>		
The Capital Development Committee is scheduled to meet next on 24 September 2024.		



## CAPITAL DEVELOPMENT COMMITTEE

### Minutes of a meeting of the Capital Development Committee

23 April 2024

- Present** Mr M R Dippie (Convener), the Chancellor, the Pro-Chancellor, the Vice-Chancellor (Acting), Mr B J Boyle (by video conference – from item 6), Ms S L Ellison, Professor H Roberts, and Professor D L Hay (by video conference – from item 6)
- Apologies** Professor P J Bremer
- In attendance** Mr S Willis (Chief Operating Officer), Mr G Roy (Director of Campus Development) (Acting), Mr J Hayes (Head of Transformation and Improvement), Mr S Turnbull (Chief Digital Officer), Mr C Stephens (Senior Manager IT Projects Unit), the Registrar and Secretary to the Council, and the Assistant to the Secretary to the Council
- Welcome** Professor H Roberts and Mr S Turnbull were welcomed to the meeting of the Committee.

### Part 1: Open Committee

- 1. Minutes** Part 1 of the Minutes of the meeting of the Capital Development Committee held on 28 November 2023 and 20 February 2024 were confirmed.
- 2. Capital Projects Report – Part A**

The Committee received a Campus Development and ITS Portfolio Report Part 1 dated 13 April 2024.

The Chief Operating Officer provided an update on amber-flagged projects including the UOC Campus redevelopment project, Aquinas extension, Hākitekura, UOW Academic restrengthening, Otago Research Information System, Otago Digital Workspaces, and CRSM Phase 2 – Service Management Foundation.

- 3. Exclusion of the Public**

The Committee

- APPROVED** a motion under Section 48 of the Local Government Official Information and Meetings Act 1987, that the public be excluded from the remaining parts of the proceedings of the meeting as appended to these minutes.

**3. Exclusion of the Public**

The Chancellor moved that the public be excluded from the whole of the proceeding of this meeting/the following parts of the proceedings of this meeting, namely, —

- Item 4 Part 2 of the Minutes of the Meeting of the Capital Development Committee held on 20 February 2024 and on 28 November 2023.
- Item 5 Capital Development Committee Work Plan and Action Follow-Up Register
- Item 6 Capital Development Committee Strategic Risk Report
- Item 7 Capital Projects Report Part B
- Item 8 CApSC Refurbishment Project
- Item 9 Sciences Programme Business Case
- Item 10 UOC Campus Redevelopment Project
- Item 11 Convener’s Business

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:-

<b>General Subject</b>	<b>Reason for passing this resolution</b>	<b>Ground under Section 48(1)(a) for the passing of this resolution</b>
Items 4-11 Confidential Minutes and Reports	Good reason for withholding information under the Official Information Act	Section 48(1)(a)(ii)

This resolution is made in reliance on Section 48(1)(a)(ii) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by Sections 6,7 and/or 9 of the Official Information Act 1982 (except Section 9(2)(g)(i)) as the case may require. The interests which would be prejudiced by the holding of the whole or the relevant part of the proceedings of the meeting in public are as follows (all references are to Section 9 of the Official Information Act):

Item 4	Pt 2 of the Minutes of the meeting of the Capital Development Committee held on 20 February 2024 and on 28 November 2023	s9(2)(a), (b)(ii), (i), (j), and (k)
Item 5	Capital Development Committee Work Plan and Action Follow-Up Register	s9(2)(i) and (k)
Item 6	Capital Development Committee Strategic Risk Report	s9(2)(i) and (k)
Item 7	Capital Projects Report Part B	s9(2)(i) (j) and (k)
Item 8	CApSC Refurbishment Project	s9(2)(i) (j) and (k)
Item 9	Sciences Programme Business Case	s9(2)(i) (j) and (k)
Item 10	UOC Campus Redevelopment Project	s9(2)(i) (j) and (k)
Item 11	Convener’s Business	s9(2)(a), (i), and (k)

AND THAT Mr B N Trott, Mr G Roy, Mr P Wyffels, Mr J Hayes and Mr S Turnbull be permitted to remain at this meeting after the public has been excluded because of their knowledge of the University capital programme and/or specific capital projects. This knowledge is relevant to the matters to be discussed as these are concerned with the University capital programme and specific capital projects. The Registrar and Secretary to Council, and the Assistant to the Secretary to Council is also permitted to remain at the meeting for Items 4 - 11 so as to provide secretarial support and advice.



# Capital Development Committee – Campus Development and ITS Portfolio Report Part A

## University Operations

### Project Management

Campus and Collegiate Life Services | Campus Development | Chief Operating Officer  
Health and Safety Compliance | Information Technology Services | Property Services  
Risk, Assurance and Compliance | Shared Services | Sustainability



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# 2024 Otago University Construction Portfolio 17/06/2024

ID	Fund Source	Project Name	Current Stage	Portfolio Category	Current Overall Status Flag	Last Month Overall Status Flag	Business Case Approved	Practical Completion	All Years Original Approved Budget	All Years Revised Approved Budget	All Years Actuals	All Years EAC - Actuals plus Forecast
<b>In Flight</b>									\$297,763	\$349,487	\$159,610	\$360,961
162	CDC Projects - Construction	UOC Campus Redevelopment (UOCCR)	Deliver	Service / Asset Expansion	Amber - Managed	Amber - Managed	Actual 11/09/18	Forecast 31/03/26	\$178,305	\$240,810	\$93,016	\$260,981
273	CDC Projects - Construction	Aquinas Extension	Deliver	Service / Asset Expansion	Amber - Managed	Amber - Managed	Actual 09/11/21	Forecast 20/06/24	\$19,079	\$23,342	\$22,775	\$23,882
177	CDC Projects - Construction	Arana Seismic / Fire	Deliver	Health & Safety / Compliance	Green - As Planned	Green - As Planned	Actual 14/03/22	Forecast 18/12/24	\$14,850	\$14,850	\$3,685	\$13,930
188	CDC Projects - Construction	Science 3 Sprinkler	Deliver	Health & Safety / Compliance	Green - As Planned	Green - As Planned	Actual 21/04/20	Actual 14/06/24	\$3,887	\$3,887	\$2,879	\$2,898
196	CDC Projects - Construction	CApSc Building	Plan	Health & Safety / Compliance	Green - As Planned	Green - As Planned	Actual 13/10/20	Forecast 25/07/24	\$44,290	\$22,918	\$15,396	\$21,752
166	CDC Projects - Construction	Hakitekura	Plan	Service / Asset Expansion	Amber - Managed	Amber - Managed	Actual 12/11/19	TBD	\$9,723	\$13,271	\$2,762	\$13,271
381	CDC Projects - Construction	Strategic Space Project - University Plaza and Otago Business School Buildings	Plan	Asset Preservation	Green - As Planned	Green - As Planned	Actual 29/11/22	Forecast 01/07/24	\$10,368	\$10,368	\$7,666	\$9,847
377	CDC Projects - Construction	UOW Lecture Theatre Strengthening	Plan	Health & Safety / Compliance	Green - As Planned	Green - As Planned	Actual 11/10/22	Actual 17/01/24	\$11,000	\$11,000	\$7,280	\$7,399
382	CDC Projects - Construction	UOW Link Block Further Adaptions	Plan	Health & Safety / Compliance	Green - As Planned	Green - As Planned	Actual 03/04/23	Actual 17/01/24	\$5,254	\$6,252	\$4,002	\$4,232
402	CDC Projects - Construction	Maximising the Owheo Building	Plan	Service / Asset Expansion	Green - As Planned	Green - As Planned	Actual 16/04/24	TBD	\$776	\$2,483	\$11	\$2,480
413	Multiple Fund Sources	Signage and Wayfinding	Plans / Reports / Review	Construction Other	Green - As Planned	Green - As Planned		TBD	\$75	\$150		\$150
392	CDC Projects - Construction	Workplaces of The Future	Plans / Reports / Review	Construction Other	Green - As Planned	Green - As Planned		TBD	\$155	\$155	\$138	\$138
<b>Assessment</b>									\$1,176	\$2,883	\$174	\$2,835
396	CDC Projects - Construction	UOW Academic Block Re-strengthening	Evaluate	Service / Asset Expansion	Amber - Managed	Amber - Managed	Forecast 31/07/24	TBD	\$400	\$400	\$164	\$355
<b>TOTAL: CDC Projects - Construction</b>									<b>\$334,681</b>	<b>\$388,037</b>	<b>\$161,888</b>	<b>\$365,750</b>

# 2024 Otago University ITS Portfolio 17/06/2024

ID	Fund Source	Project Name	Current Stage	Portfolio Category	Current Overall Status Flag	Last Month Overall Status Flag	Business Case Approved	Practical Completion	All Years Original Approved Budget	All Years Revised Approved Budget	All Years Actuals	All Years EAC - Actuals plus Forecast
<b>In Flight</b>									\$15,883	\$22,299	\$10,314	\$15,703
213	CDC Projects - IT & Strategic	Property+	Deliver	Facilities & Property Management	Amber - Managed	Green - As Planned	Actual 08/06/21	Forecast 29/11/24	\$4,281	\$6,929	\$4,535	\$6,784
93	CDC Projects - IT & Strategic	Otago Research Information System (ORIS)	Deliver	Research	Green - As Planned	Green - As Planned	Actual 23/11/22	Forecast 17/09/24	\$2,773	\$2,773	\$2,256	\$2,594
330	CDC Projects - IT & Strategic	SIEM/SOC	Deliver	Information Management	Amber - Managed	Green - As Planned	Actual 27/02/23	Forecast 28/06/24	\$1,511	\$1,531	\$1,418	\$1,458
92	CDC Projects - IT & Strategic	Research Outputs Management	Deliver	Research	Green - As Planned	Green - As Planned	Actual 12/09/22	Forecast 31/07/24	\$762	\$762	\$340	\$465
60	CDC Projects - IT & Strategic	Otago Digital Workspaces	Plan	Information & Communication Technology Management	Green - As Planned	Green - As Planned	Actual 11/04/22	Forecast 05/12/24	\$3,962	\$4,065	\$1,458	\$4,096
385	CDC Projects - IT & Strategic	Hazardous Substances Inventory	Plan	Governance, Risk & Compliance	Green - As Planned	Green - As Planned	Actual 06/05/24	TBD	\$75	\$3,720	\$13	\$13
409	CDC Projects - IT & Strategic	Enterprise Forecasting and Planning	Plan	Business Capability Management	Green - As Planned		Actual 13/05/24	TBD	\$1,880	\$1,880	\$1	\$1
384	CDC Projects - IT & Strategic	Cyber Security Immediate Works	Funding Pool	Information Management					\$339	\$339	\$293	\$293
<b>Assessment</b>									\$795	\$795	\$90	\$206
78	CDC Projects - IT & Strategic	Identity Access Management - IDaas Identity System	Evaluate	Information Management			Forecast 02/08/24	TBD	\$140	\$140		\$102
365	CDC Projects - IT & Strategic	Body Bequest Database	Evaluate	Learning & Teaching			Forecast 25/07/24	TBD	\$59	\$59	\$45	\$59
253	CDC Projects - IT & Strategic	Fieldwork / Off-site Activity	Evaluate	Governance, Risk & Compliance	Green - As Planned	Green - As Planned	TBD	TBD	\$52	\$52	\$28	\$28
252	CDC Projects - IT & Strategic	IT Asset & Application Management	Evaluate	Information & Communication Technology Management			TBD	TBD	\$180	\$180	\$17	\$17
339	CDC Projects - IT & Strategic	Student Health, Wellbeing & Pastoral Care	Evaluate	Learning & Teaching			TBD	TBD	\$40	\$40		
404	CDC Projects - IT & Strategic	Student Exchange & Mobility	Evaluate	Learning & Teaching			TBD	TBD				
412	CDC Projects - IT & Strategic	Enterprise Data Capability	Concept	Business Capability Management					\$324	\$324		
<b>TOTAL: CDC Projects - ITS</b>									\$16,677	\$23,094	\$10,404	\$15,909



# 2024 Otago University Strategic Portfolio 17/06/2024

ID	Fund Source	Project Name	Current Stage	Portfolio Category	Current Overall Status Flag	Last Month Overall Status Flag	Business Case Approved	Practical Completion	All Years Original Approved Budget	All Years Revised Approved Budget	All Years Actuals	All Years EAC - Actuals plus Forecast
<b>In Flight</b>									\$16,524	\$23,788	\$9,381	\$22,007
282	CDC Projects - IT & Strategic	CRSM Phase 2 - Service Management Foundation	Deliver	Business Capability Management	Amber - Managed	Amber - Managed	Actual 21/04/20	Actual 31/08/22	\$4,567	\$6,808	\$6,622	\$6,802
401	CDC Projects - IT & Strategic	Web Transformation Phase 2: Transform	Deliver	Marketing Management	Green - As Planned	Green - As Planned	Actual 11/10/22	Forecast 24/01/25		\$5,023	\$972	\$2,967
357	CDC Projects - IT & Strategic	Dental Hospital Improvement Project	Deliver	Supporting Services	Amber - Managed	Amber - Managed	Actual 27/02/23	Forecast 30/09/24	\$1,975	\$1,975	\$1,040	\$1,373
246	CDC Projects - Additional Approved	Air Travel	Plan	Facilities & Property Management	Amber - Managed	Amber - Managed	Actual 29/11/22	Forecast 31/10/27	\$9,125	\$9,125	\$214	\$8,290
250	CDC Projects - IT & Strategic	Robotic Process Automation	Plan	Business Capability Management	Green - As Planned	Green - As Planned	Actual 01/07/22	Actual 22/12/23	\$372	\$372	\$424	\$424
202	CDC Projects - Additional Approved	Net Zero Carbon	Funding Pool	Facilities & Property Management					\$485	\$485	\$110	\$2,151
<b>Assessment</b>									\$237	\$237	\$209	\$209
335	CDC Projects - IT & Strategic	Digital Learning Environment (DLE)	Evaluate	Learning & Teaching			Forecast 30/09/24	TBD	\$154	\$154	\$154	\$154
225	CDC Projects - IT & Strategic	Course and Programme Scheduling	Evaluate	Learning & Teaching			TBD	TBD			\$52	\$52
403	CDC Projects - IT & Strategic	Curriculum Management	Evaluate	Learning & Teaching			TBD	TBD	\$83	\$83	\$3	\$3
TOTAL: CDC Projects - Strategic									\$7,151	\$14,414	\$9,266	\$11,774
TOTAL: CDC Projects - Additional Approved									\$9,610	\$9,610	\$324	\$10,441

### 3. Exclusion of the Public

The Chancellor moves that the public be excluded from the whole of the proceeding of this meeting/the following parts of the proceedings of this meeting, namely, —

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Item 5	Capital Development Committee Work Plan and Action Follow-Up Register
Item 6	Capital Development Committee Strategic Risk Report
Item 7	Capital Projects Report Part B
Item 8	UOC Adaption Business Case
Item 9	Accommodation Masterplanning
Item 10	Tranche 1 Property Disposals
Item 11	Convener's Business

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Item 8	UOC Adaption Business Case	s9(2)(i) (j) and (k)
Item 9	Accommodation Masterplanning	s9(2)(i) (j) and (k)
Item 10	Tranche 1 Property Disposals	s9(2)(i) (j) and (k)
Item 11	Convener's Business	s9(2)(a), (i), and (k)

AND THAT Mr B N Trott, Ms T Syddall, Mr P Wyffels, Mr J Hayes and Mr S Turnbull be permitted to remain at this meeting after the public has been excluded because of their knowledge of the University capital programme and/or specific capital projects. This knowledge is relevant to the matters to be discussed as these are concerned with the University capital programme and specific capital projects. The Registrar and Secretary to the Council, and the Deputy Secretary to the Council is also permitted to remain at the meeting for Items 4 - 11 so as to provide secretarial support and advice.