

## Application to Receive Alternative Arrangements For Tests and Internal Examinations

Student: \_\_\_\_\_

Student ID: 

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**This application is to be submitted at least ten days prior to each test or internal examination and all fields are to be completed correctly.** Late applications will only be accepted at the discretion of Disability Information and Support and due to an accident, the onset of a new condition, or worsening of an existing condition.

If a test or internal examination is scheduled as on-line and you have requested a reader and/or writer or rest breaks your support will be provided via ZOOM. If requested, a room on campus may be made available for students to sit an on-line test or on-line internal examination (COVID level dependent).

Paper Code	Date of Test	Start Time	Finish Time	Course Coordinator	On-line √	Arrangements

If a test or internal examination is moved on-line or is rescheduled, please advise us immediately so appropriate support can be arranged.

**Confirmation of your arrangements will be emailed to your student email address** approximately five days prior to your test or internal examination.

Signed (Student):

Date:

**Office use only**

*Application received date:*

*Documentation supports arrangements requested (signed):*

*Application approved by:*