**Graduating Year Review Self-Review Template (2025)**

**(report should not be more than four pages)**

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| **Current year:** | 2025 |
| **Name of programme:** | e.g. Master of Higher Education |
| **Identifier for the original proposal:** | e.g. 05.UO-13.MHEd |
| **Name and position of independent GYR Convenor:** |  |
| **Name of other Panel Members and position held:** |  |

1. **Programme statement:**
   1. **Description:** Provide a brief description of the programme structure (include required or compulsory components and credit points) and NZQCF levels as approved by CUAP, and how it has been introduced and consolidated.

**Note:** if the programme has been or is to be discontinued summarise the key reasons for this decision.

* 1. **Purpose:** Set out the stated goals from the original proposal and provide a brief statement on the extent to which these have been achieved.
  2. **Changes:** Describe any significant changes that have been made to the programme since approval, including specification of any changes to regulations.
  3. **Te Tiriti o Waitangi:** Provide a brief reflection on the extent to the programme meets the university’s commitment to te Tiriti o Waitangi, as stated in the original proposal.

1. **Review processes:**

Provide a brief overview of GYR processes as they are applied in the university. If more than one GYR is being submitted, this overview may be provided as a covering statement. Provide a brief account of the GYR processes that have been applied to this specific programme. (Criterion b)

1. **Review outcomes:**

Summarise the outcomes of the review processes under the following headings:

* 1. **Adequacy and Appropriateness:** Provide a statement of the ongoing adequacy and appropriateness of the:

1. Title, aims, graduate outcomes and coherence of the whole programme. (Criterion c.i)
2. Regulations for admission, credit for previous study, recognition of prior learning, structure, integration of practical/work-based components and progression within the programme of study. (Criterion c.iii)
   1. **Acceptability:** Provide a statement of the ongoing acceptability of the programme to the relevant academic, student, industrial and professional communities. (Criterion c.ii)

Include a statement on:

1. how student feedback is sought and responded to with specific regard to the programme.
2. whether the graduate profile is being achieved and the evidence for this assessment (for example curriculum mapping, graduate destination or opinion surveys, employer feedback).

If applicable, comment on how any concerns raised by CUAP at the point of approval have been addressed. (Criterion d)

* 1. **Assessment procedures and student performance:**

1. Provide a statement on the ongoing appropriateness of methods of assessment, including (if relevant) any procedures for external assessment and/or moderation. (Criterion c.iv).
2. Provide a statement on the overall achievement of students in the programme, for example through grade distribution.
   1. **Data:** Provide information on student numbers enrolling and completing. Provide commentary on:

* The extent to which the enrolment numbers (and, where relevant, the enrolment numbers of particular student groups) reflect the original goals of the programme. Any salient issues of quality assurance related to the demographics of the students enrolling and completing.
* Whether reasons have been established for any unexpected numbers in enrolments, completions or withdrawals. (Include data and definitions as required).

(Criterion c.i and ii)

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| Cohort [[1]](https://outlook.office.com/mail/inbox/id/AQMkADFhZGY0ZThjLTViNTMtNDZiOS05MTBjLTQ5NTkxOWFiNTM2ZQBGAAADsWEYVPFyg0eiWrpBhgaBvgcAA4cZuB2LYkmoshGsVURlpwAAAgEMAAAAA4cZuB2LYkmoshGsVURlpwACq8s4PgAAAA%3D%3D?nativeVersion=1.2024.829.100#x__ftn1) | **2020 intake** | **2021 intake** |
| **Enrolment numbers** |  |  |
| Total initial enrolment *(head count)* |  |  |
| Full-time/Part-time (%) |  |  |
| Demographic information[[2]](https://outlook.office.com/mail/inbox/id/AQMkADFhZGY0ZThjLTViNTMtNDZiOS05MTBjLTQ5NTkxOWFiNTM2ZQBGAAADsWEYVPFyg0eiWrpBhgaBvgcAA4cZuB2LYkmoshGsVURlpwAAAgEMAAAAA4cZuB2LYkmoshGsVURlpwACq8s4PgAAAA%3D%3D?nativeVersion=1.2024.829.100#x__ftn2) |  |  |
| **Progress at time of review** *(head count and % of initial intake)* [3] |  |  |
| Completion of qualification |  |  |
| Withdrawn (including shift to other quals) |  |  |
| Currently enrolled |  |  |
| **Completion %** |  |  |
| Completion % |  |  |

[[1]](https://outlook.office.com/mail/inbox/id/AQMkADFhZGY0ZThjLTViNTMtNDZiOS05MTBjLTQ5NTkxOWFiNTM2ZQBGAAADsWEYVPFyg0eiWrpBhgaBvgcAA4cZuB2LYkmoshGsVURlpwAAAgEMAAAAA4cZuB2LYkmoshGsVURlpwACq8s4PgAAAA%3D%3D?nativeVersion=1.2024.829.100#x__ftnref1) A cohort refers to the group of students enrolling at any point in a specific academic year. Columns to be added for the appropriate number of years.

[[2]](https://outlook.office.com/mail/inbox/id/AQMkADFhZGY0ZThjLTViNTMtNDZiOS05MTBjLTQ5NTkxOWFiNTM2ZQBGAAADsWEYVPFyg0eiWrpBhgaBvgcAA4cZuB2LYkmoshGsVURlpwAAAgEMAAAAA4cZuB2LYkmoshGsVURlpwACq8s4PgAAAA%3D%3D?nativeVersion=1.2024.829.100#x__ftnref2) Where relevant to the goals of the programme the demographic data (by headcount) may include, for example, enrolments by Māori and Pacific, international and domestic, other ethnicities, gender groups, international. Rows to be added as needed.

[3] Include completion and withdrawal data by demographic group where appropriate.

* 1. **External reviews:**

If the programme has been subject to any external reviews e.g. academic reviews or by professional or accreditation bodies, include, where relevant, a statement of intention, or revisions, to address any recommendations identified in an external review. (Criterion c.ii)

* 1. Summary statement

1. Provide a summary evaluation of the outcomes of the GYR review panel, including the decision on continuation, and a summary of actions that are being put in place to address any recommendations identified by the GYR panel and that support the continuation of the programme. (Criterion c.v)
2. Provide a date when the programme will next be reviewed. (Criteria a and b)